

Rule 100.10. Submission of Recommendations to the Court

(a) Notice to Parties. The administrative hearing officer shall present each party with a copy of the recommended order to be submitted to a judge. The administrative hearing officer shall also present each party with a written notice informing the parties of their right to request a judicial hearing and the procedures for so doing. The recommended order and notice shall be presented to each party at the conclusion of the hearing. If either party is not present at the conclusion of the hearing, either in person or through an attorney, the recommendation and order shall be mailed by regular mail to the party's last known address. For the purposes of this paragraph, being present encompasses appearing in person, by counsel, or remotely, including by telephone or video conference.

(b) Acceptance of Recommended Order. If both parties are present at the hearing and agree to the recommended order, they shall sign the recommended order. The administrative hearing officer shall transmit the signed recommended order to a judge as provided for in the Plan of Implementation.

(c) Rejection of Recommended Order. If either party does not agree to the recommended order or any part thereof, the administrative hearing officer shall immediately request a judicial hearing to resolve the contested matter. The administrative hearing officer shall record the date, time and place of such judicial hearing on a notice which shall be presented to the parties at the conclusion of the hearing. Notice shall be sent to nonappearing parties by regular mail. The administrative hearing officer shall transmit to a judge a written statement indicating those issues to which the parties agree and disagree, all documentary evidence and all schedules presented at the expedited child support hearing.

(d) Administrative Hearing Officer May Not Testify. An administrative hearing officer may not be called or compelled to testify as to what transpired before the administrative hearing officer with respect to contested matters.

Adopted April 1, 1992, effective immediately; [amended Sept. 29, 2021](#), [eff. Oct. 1, 2021](#).