

# Getting Started

## Notice of Election (Illinois Supreme Court)

**IMPORTANT:** This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to use the *Notice of Election* forms. Your use of the forms does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *HOW TO FILE A NOTICE OF ELECTION WITH THE ILLINOIS SUPREME COURT* instruction sheet and the instructions on the forms.

<b>Name of form:</b>	<i>Notice of Election</i>
<b>Purpose of the form:</b>	<p>If you are the <b>appellant:</b> To tell the Illinois Supreme Court and your opponent whether you will 1) file a brief or 2) rely only on your <i>Petition for Leave to Appeal</i> to make your arguments in the appeal.</p> <p>If you are the <b>appellee:</b></p> <ul style="list-style-type: none"><li>• If you did not file an <i>Answer to Petition for Leave to Appeal</i>, you do not need to file a <i>Notice of Election</i> (but you should file a brief).</li><li>• If you filed an <i>Answer to Petition for Leave to Appeal</i>, you must file a <i>Notice of Election</i> to tell the Illinois Supreme Court and your opponent whether you will 1) file a brief or 2) rely only on your <i>Answer to Petition for Leave to Appeal</i> to make your arguments in the appeal.</li></ul>
<b>Types of cases the form CAN be used for:</b>	Civil and criminal cases where the Illinois Supreme Court has allowed a Rule <a href="#">315</a> or Rule <a href="#">317</a> <i>Petition for Leave to Appeal</i> .
<b>Types of cases the form CANNOT be used for:</b>	Civil or criminal cases filed with any court other than the Illinois Supreme Court, and cases appealed to the Supreme Court directly from the trial court.
<b>Cost to file the form:</b>	None.
<b>Special information or papers needed to complete the form:</b>	If you are the <b>appellant</b> and will rely only on your <i>Petition for Leave to Appeal</i> to make your arguments in the Illinois Supreme Court, you will need to use the record on appeal, including the common law record (documents filed in the trial court) and the report of proceedings (transcript of the trial court hearings). You also need case citations for the standard of review that applies to each of the arguments made in your <i>Petition for Leave to Appeal</i> .
<b>Statute and rule covering the form:</b>	Illinois Supreme Court Rules <a href="#">315(h)</a> , <a href="#">315(i)</a> , <a href="#">315(j)</a> , and <a href="#">317</a> .
<b>Where to find the form and instruction sheet:</b>	<a href="http://ilcourts.info/forms">ilcourts.info/forms</a> and click on the “Supreme Court Forms” tab.
<b>Where to get access to a computer and scanner to file and serve:</b>	The Supreme Court Clerk's office will have a computer and scanner where you can scan, save, and then use the computer to e-file and serve your document. Your trial court clerk's office, appellate court clerk's office, or library may also have a computer and scanner you can use. A list of legal self-help centers is at: <a href="http://ilao.info/lshc-directory">ilao.info/lshc-directory</a> .
<b>For more information:</b>	Read the <i>HOW TO FILE A NOTICE OF ELECTION</i> instructions that come with this form. You may also contact the Clerk of the Illinois Supreme Court's office at: <a href="http://ilcourts.info/supreme-clerk">ilcourts.info/supreme-clerk</a> .