



APPLICATION TO APPOINT THE PUBLIC DEFENDER & AFFIDAVIT OF ASSETS & LIABILITIES

IN THE STATE OF ILLINOIS, CIRCUIT COURT

COUNTY: _____
County Where the Case Is Filed

The People of the State of Illinois or the Charging Municipality or Local
Government Unit,
PLAINTIFF

v.

DEFENDANT: _____
Who is being charged. First, Middle, Last Name

Case Number _____



If you are completing this form **on behalf of a minor**, put that person's information on this form instead of your own information.

Under the law (see below), I state:

I, _____, am the Defendant in this case.
First, Middle, Last Name

I cannot afford a lawyer. I ask the judge to appoint a public defender or another lawyer to help me. The information below supports my request. I am aware that the judge may order me to pay the county for the cost of my lawyer when the case is over. [55 ILCS 5/3-4006](#); [725 ILCS 5/113-3](#); and [725 ILCS 5/113-3.1](#).

1. BASIC INFORMATION

A. I am completing this form: *(check one)*

☐ For myself

☐ On behalf of a minor

(Use the minor's information on this form)

B. Full Name: _____
First, Middle, Last Name

C. Year of Birth *(Do not include month or day)*: _____

D. Current Address: _____
Street, Apt. #, City, State, Zip Code

E. Marital Status: ☐ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

2. HOUSEHOLD INFORMATION

List the number of people who live with you who you support. Support means the people rely on you financially. If none, put 0.

If filing this out on behalf of a minor, put the minor's information on the lines below instead of your own information.

A. How many people do you live with that you support financially?

i. Adults (not counting yourself): _____

ii. Children under 18: _____

3. EMPLOYMENT INFORMATIONA. Are you employed? ☐ Yes ☐ No ☐ Self-employedName of employer: _____
NameAddress of employer: _____
Street, Apt. #, City, State, Zip CodeIs your spouse employed? ☐ Yes ☐ No ☐ Self-employed
Leave blank if not applicable.Name of employer: _____
NameAddress of employer: _____
Street, Apt. #, City, State, Zip Code**4. PUBLIC BENEFITS**

Check all the benefits that you, or anyone in your household, currently receive. If you check a box, be prepared to provide proof that you or someone else in your household currently receive the benefit, if asked. Check "No One" if not applicable.

Public Benefits Received	Me	Someone Else in My Household	No One
SSI (Supplemental Security Income, not Social Security)	☐	☐	☐
AABD (Aid to the Aged, Blind and Disabled)	☐	☐	☐
General Assistance Program (GA), Transitional Assistance, or State Children and Family Assistance	☐	☐	☐
SNAP (Supplemental Nutrition Assistance Program/ Food Stamps)	☐	☐	☐
TANF (Temporary Assistance for Needy Families)	☐	☐	☐

5. FINANCIAL INFORMATION

A. How many people living with you (not counting yourself) help you pay the regular monthly household expenses?: _____

B. Monthly Income and Money Received:

Check the box for each type of money you receive each month. Enter the total amount **before taxes and deductions (gross)** for each type. Be sure to include all money you receive, even if it is not from a paycheck. If your income is not the same every month, explain this in Section G.

NOTE: This section asks how much money you receive each month. To calculate monthly amounts, see the section on "How to Calculate Monthly Amounts" on page 3 in **How to Ask a Judge to Appoint the Public Defender** at ilcourts.gov/how-to-public-defender.

What types and amounts of money did you (and your spouse) receive in the **past month**: (check all that apply)

- ☐ My Employment: \$ _____
 ☐ Spouse's Employment: \$ _____
- ☐ My Pension/Retirement: \$ _____
 ☐ Spouse's Pension/Retirement: \$ _____
- ☐ My Social Security (not SSI): \$ _____
 ☐ Spouse's Social Security (not SSI): \$ _____
- ☐ My Unemployment: \$ _____
 ☐ Spouse's Unemployment: \$ _____
- ☐ Child Support: \$ _____
 ☐ Maintenance (Alimony): \$ _____
- ☐ Money from other people who live with me: \$ _____
- ☐ Other (list type and amount): _____ \$ _____
- ☐ No Income

Total money received in the past month: \$ _____

C. Annual Income and Money Received:

NOTE: The last section asked about the money you received in the last 30 days. This section asks you about the total money you received in the past 12 months.

What types and amounts of money did you (and your spouse) receive in the **past 12 months**:
(check all that apply)

- | | |
|---|---|
| ☐ My Employment: \$ _____ | ☐ Spouse's Employment: \$ _____ |
| ☐ My Pension/Retirement: \$ _____ | ☐ Spouse's Pension/Retirement: \$ _____ |
| ☐ My Social Security (not SSI): \$ _____ | ☐ Spouse's Social Security (not SSI): \$ _____ |
| ☐ My Unemployment: \$ _____ | ☐ Spouse's Unemployment: \$ _____ |
| ☐ Child Support: \$ _____ | ☐ Maintenance (Alimony): \$ _____ |
| ☐ Money from other people who live with me: \$ _____ | |
| ☐ Other (list type and amount): _____ \$ _____ | |
| ☐ No Income | |

Total money received in the past 12 months: \$ _____

D. Federal Income Tax Return

I filed a federal income tax return for last year: ☐ Yes ☐ No

If "yes," was the federal income tax return filed as: ☐ Single ☐ Married (joint) ☐ Other

I got a federal tax refund for last year: ☐ Yes ☐ No

If you answered "yes" above, indicate how much it was: \$ _____

E. Monthly Expenses

Check the boxes next to your usual monthly expenses and list the amount you usually owe.

My usual monthly expenses are listed below: (check all that apply)

- | | |
|---|---|
| ☐ Rent: \$ _____ per month | ☐ Medical: \$ _____ per month |
| ☐ Home Mortgage: \$ _____ per month | ☐ Car Payment: \$ _____ per month |
| ☐ Other Mortgage: \$ _____ per month | ☐ Childcare: \$ _____ per month |
| ☐ Utilities: \$ _____ per month | ☐ Child Support: \$ _____ per month |
| ☐ Food: \$ _____ per month | ☐ Health Insurance: \$ _____ per month |
| ☐ Monthly payments toward unpaid fines assessments, restitution, and civil judgments: \$ _____ | |
| ☐ Other (list type and amount): _____ \$ _____ per month | |
| _____ \$ _____ per month | |
| ☐ I have no expenses. | |

Total of all expenses: \$ _____ per month

F. Money and Property

If you (or your spouse) own any of the items below, check the box. List the value of each checked item. If you own real estate, include the total you owe on any mortgage. If you don't know the value of one of these, give your honest estimate.

- ☐ Bank accounts (including electronic payment apps) and cash totaling: \$ _____
- ☐ Home worth: \$ _____

The total I owe on my home mortgage is: \$ _____

☐ Other real estate, not counting my home, worth: \$ _____

The total I owe on my other mortgage is: \$ _____

☐ 1st vehicle worth: \$ _____ The 1st vehicle is paid off: ☐ Yes ☐ No

☐ 2nd vehicle worth: \$ _____ The 2nd vehicle is paid off: ☐ Yes ☐ No

☐ Property with a title (for example, an ATV, boat, trailer, or mobile home): \$ _____

The titled property is paid off: ☐ Yes ☐ No

☐ Other (list items and their value): _____ \$ _____

☐ None of the above

G. Other financial factors:

Tell the judge about any other financial factors you would like the judge to consider.

SIGN



Under [735 ILCS 5/1-109](#) and [725 ILCS 5/113-3](#), my signature certifies and means that:

- 1) The statements in this document are true and correct, or I have been informed and I believe them to be true and correct, and
- 2) I understand that knowingly making a false statement on this form is perjury and has penalties provided by law, and
- 3) I understand that if I make a false statement on this form, I may have to pay the county back for the services I receive from the public defender or other court-appointed counsel in the case and I could be subject to other civil or criminal penalties.

If you are filling out this form online, sign your name by typing it. If you are filling out this form by hand, sign and print your name.

Signature /s/ _____ Print Name _____

☐ I am completing this form on behalf of a minor

Phone Number _____ Email (if you have one) _____

Address _____

Street, Apt. #, City, State, Zip Code

Be sure to **check your email every day** so you do not miss important information, court dates, or documents from other parties.

WHAT'S NEXT

NEXT STEP FOR PERSON FILLING OUT THIS FORM:

This form is typically filed in court on your first court date. After filing your form, the judge will review your *Application* form and decide if you qualify for a Public Defender. The court will notify you if you need to provide more information or attend court for a hearing on your *Application*. You may need to bring more information about your financial circumstances to a hearing.

After the judge decides, they will fill out the *Order on Application to Appoint the Public Defender* with the judge's decision to grant or deny your request for a public defender.



Learn more about each step in the process by reading through the instructions:

ilcourts.gov/how-to-public-defender