

**FILED**

**DEC 19 2024**

SUPREME COURT  
CLERK



## **ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES**

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

**Hon. Katherine S. Gorman, Chair**

Peoria County Courthouse  
324 Main Street, Room 215  
Peoria, IL 61602-1363  
(309) 672-6047  
[kgorman@peoriacounty.org](mailto:kgorman@peoriacounty.org)

**Administrative Office of Illinois Courts**

222 N. LaSalle Street, 13<sup>th</sup> Floor  
Chicago, IL 60601

3101 Old Jacksonville Road  
Springfield, IL 62704

December 19, 2024

Honorable Cynthia A. Grant  
Clerk of the Supreme Court  
Supreme Court Building  
Springfield, IL 62701-1791

Re: Conservation Citation and Complaint Form

Dear Ms. Grant:

Effective January 1, 2025, Public Act 103-0789 requires that all Illinois Citation and Complaint Forms include an admonishment that a defendant's failure to appear in court may lead to significant consequences impacting the violator's driving privileges.

In compliance with these new requirements under 625 ILCS 5/6-308, the Illinois Uniform Citation and Complaint Form has been updated accordingly by modifying the Notice to Appear language on the Violator copy of the citation form as follows:

### **NOTICE TO APPEAR**

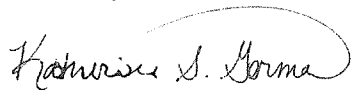
The results of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine penalties, assessment, and cost as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order a warrant to be issued, other significant consequences affecting your driving privileges, or you may be tried and sentenced in your absence.

Effective January 1, 2025, all agencies must update their electronic citation programs to comply with the new standards. Agencies using paper citation forms may continue to use their existing stock approved on September 1, 2023, provided they apply a sticker over the "Notice to Appear" admonishments on the Violator copy until updated forms with the required revisions are ordered.

In addition, clarifying language has been added to the Notices of Consent for entry of Judgment.

There have been no changes to the Printing Instructions. The Conference of Chief Circuit Judges (Conference) approved these amendments on December 6, 2024. On behalf of the Conference, I hereby submit the amended Conservation Citation and Complaint Form, effective immediately.

Sincerely,

A handwritten signature in cursive script, reading "Katherine S. Gorman". The signature is written in dark ink and is positioned above the printed name.

Katherine Gorman  
Chief Judge, 10<sup>th</sup> Judicial Circuit  
Chair, Illinois Conference of Chief Circuit Judges

FILED

DEC 19 2024

SUPREME COURT  
CLERK

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

## ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	DCN	
	COUNTY OF	DEPT. LANDS/ BODY OF WATER			
DEFENDANT	PEOPLE OF THE STATE OF ILLINOIS VS.				
	NAME		SID #		
	(Last)	(First)	(M.I.)		
	ADDRESS		EYES	GENDER	
	(Street)	(Apt.)			
	CITY STATE ZIP		HAIR	HEIGHT	WEIGHT
	DR. LIC.		EXPIR. DATE	DATE OF BIRTH	
	STATE		<input type="checkbox"/> CDL		
	<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.				

The Undersigned states that on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR	COLOR	
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	U <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	S <input type="checkbox"/> PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
	084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)	E <input type="checkbox"/> 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>	

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense

☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
INCIDENT	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a
	NATURE OF OFFENSE _____
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL REP. NO. _____
NOTICE TO APPEAR	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____
	METHOD OF RELEASE (see middle, back side of Gold Copy)
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.
CIRCUIT COURT LOCATION AND DATE	
ADDRESS / COURTHOUSE	COURT ROOM NO.
CITY	ZIP
IL ON	AT
	A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_/\_\_\_\_/\_\_\_\_  
MONTH DAY YEAR

OFFICER'S SIGNATURE

ID. NO.

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

COMPLAINT  
BACKER

Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

CODE	DESCRIPTION	CODE	DESCRIPTION
000	AIRBOAT	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
092	AUTOCYCLE	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
009	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
011	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
014	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
016	DERELICT VEHICLE	065	RESCUE VEHICLE
017	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	ROAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
019	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
022	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
024	GREY MARKET VEHICLE	073	SPECIALLY CONSTRUCTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
027	JUNK VEHICLE	076	STREETCAR
028	LIFEBOAT	077	STREET ROD
029	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
034	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
044	MOTORIZED WHEELCHAIR	999	NONE
045	MULTIFUNCTION SCHOOL ACTIVITY BUS		
046	MULTIPURPOSE PASSENGER VEHICLE		
047	NONCOMMERCIAL VEHICLE		

# NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

## ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	REPORT OF CONVICTION	
	COUNTY OF	DEPT. LANDS/ BODY OF WATER			
DEFENDANT	PEOPLE OF THE STATE OF ILLINOIS VS.				
	NAME			SID #	
	(Last) (First) (M.I.)				
	ADDRESS			EYES	GENDER
	(Street) (Apt.)				
	CITY STATE ZIP			HAIR	HEIGHT WEIGHT
	DR. LIC.			EXPIR. DATE	DATE OF BIRTH
	STATE CDL				
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.					

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR		COLOR
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	U COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	S PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
	084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		E 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense ☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW <input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____ <input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____ <input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5 CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a
	NATURE OF OFFENSE _____
INCIDENT	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL REP. NO. _____ 0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____ _____ _____
NOTICE TO APPEAR	METHOD OF RELEASE (see middle, back side of Gold Copy) <input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____ <input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date." <input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.
	CIRCUIT COURT LOCATION AND DATE
	ADDRESS / COURTHOUSE _____ COURT ROOM NO. _____ CITY _____ ZIP _____ IL ON _____ AT _____ A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ OFFICER'S SIGNATURE ID. NO. \_\_\_\_\_

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

**Court Action and Other Orders**

- ☐ ORIGINAL CHARGE
- ☐ AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_
- \_\_\_\_\_
- ☐ 625 ILCS 5/ \_\_\_\_\_
- ☐ CH. \_\_\_\_\_ ILCS ACT \_\_\_\_\_ /SEC. \_\_\_\_\_

**PLEAS**

- |                                           | DATE |
|-------------------------------------------|------|
| <input type="checkbox"/> PLEAD GUILTY     | / /  |
| <input type="checkbox"/> PLEAD NOT GUILTY | / /  |

**FINDINGS:**

NOTE: A DISPOSITION IN THIS COLUMN WILL  
RESULT IN THE SECRETARY OF STATE RECORD-  
ING A CONVICTION ON THE DRIVER'S RECORD

- ☐ GUILTY (CONVICTION)
- ☐ EX PARTE
- ☐ SUPERVISION VACATED/JUDGMENT ENTERED
- ☐ CONDITIONAL DISCHARGE
- ☐ PROBATION
- ☐ OTHER \_\_\_\_\_

NOTE: A DISPOSITION IN THIS COLUMN WILL  
NOT RESULT IN THE SECRETARY OF STATE  
RECORDING A CONVICTION ON THE DRIVER'S  
RECORD

- ☐ NOT GUILTY
- ☐ NOLLE PROSEQUI
- ☐ DISMISSED
- ☐ STRICKEN ON LEAVE TO REINSTATE
- ☐ COURT SUPERVISION
- ☐ OTHER \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE ORDER ENTERED

\_\_\_\_\_  
SIGNATURE OF CLERK

FOR SECRETARY OF STATE USE ONLY:

COURT	DATE OF CONVICTION	COUNTY OF RESIDENCE	LAW SECTION	SUBSECTION

SEND TO: SECRETARY OF STATE  
DRIVER SERVICES DEPARTMENT  
2701 SOUTH DIRKSEN PARKWAY  
SPRINGFIELD, ILLINOIS 62723

# NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

## ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.		DIST. OF ASSIGN.		DIST. OF OCCUR.		COURT DISPOSITION	
	COUNTY OF		DEPT. LANDS/ BODY OF WATER					
	PEOPLE OF THE STATE OF ILLINOIS VS.							
	NAME		SID #					
	(Last)		(First)		(M.I.)			
	ADDRESS		EYES		GENDER			
	(Street)		(Apt.)					
	CITY STATE ZIP		HAIR		HEIGHT		WEIGHT	
	DR. LIC.		STATE		EXPIR. DATE		DATE OF BIRTH	
			CDL					
DEPENDANT			LICENSE		PERMIT NO.			

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR	COLOR	
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	U <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	S <input type="checkbox"/> PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
	084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		E <input type="checkbox"/> 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense ☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a
	NATURE OF OFFENSE _____
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL REP. NO. _____
	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____
INCIDENT	METHOD OF RELEASE (see middle, back side of Gold Copy)
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date."
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.
	CIRCUIT COURT LOCATION AND DATE
	ADDRESS / COURTHOUSE
	CITY
	ZIP
NOTICE TO APPEAR	IL ON AT A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ OFFICER'S SIGNATURE ID. NO. \_\_\_\_\_

# NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

HEARING JUDGE \_\_\_\_\_

**Court Action and Other Orders**

☐ ORIGINAL CHARGE

☐ AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_

---

<input type="checkbox"/> 20 ILCS 835/ _____	<input type="checkbox"/> 225 ILCS 735/ _____	<input type="checkbox"/> 225 ILCS 740/ _____
<input type="checkbox"/> 515 ILCS 5/ _____	<input type="checkbox"/> 520 ILCS 5/ _____	<input type="checkbox"/> 520 ILCS 10/ _____
<input type="checkbox"/> 525 ILCS 5/ _____	<input type="checkbox"/> 525 ILCS 10/ _____	<input type="checkbox"/> 525 ILCS 20/ _____
<input type="checkbox"/> 525 ILCS 40/ _____	<input type="checkbox"/> 625 ILCS 5/ _____	<input type="checkbox"/> 625 ILCS 40/ _____
<input type="checkbox"/> 625 ILCS 45/ _____	<input type="checkbox"/> 725 ILCS 125/ _____	
<input type="checkbox"/> CH. _____ ILCS ACT _____ /SEC. _____		
<input type="checkbox"/> ADMIN RULE TITLE _____ SUBCHAPTER _____ PART _____ SECTION _____		

DATE  
\_\_\_\_ / \_\_\_\_ / \_\_\_\_

FINDINGS: \_\_\_\_\_

<input type="checkbox"/> 1. GUILTY	<input type="checkbox"/> 6. TURNED OVER TO OTHER AUTHORITY
<input type="checkbox"/> 2. NOT GUILTY	<input type="checkbox"/> 7. CHARGES AMENDED
<input type="checkbox"/> 3. NOLLE PROSEQUI	<input type="checkbox"/> 8. STRICKEN ON LEAVE OF REINSTATE
<input type="checkbox"/> 4. EX PARTE	<input type="checkbox"/> 9. ASSIST
<input type="checkbox"/> 5. DISMISSED	<input type="checkbox"/> 10. COURT SUPERVISION

FINE \$ _____	ASSESSMENT SCHEDULE: _____
ASSESSMENTS \$ _____	CRIMINAL ASSESSMENT WAIVER: _____ % (Non-IVC Violations Only)
CONDITIONAL ASSESSMENTS \$ _____	
CIVIL PENALTY \$ _____	
RESTITUTION \$ _____	TO: _____ NAME _____ STREET _____ CITY STATE ZIP
TOTAL \$ _____	

\_\_\_\_\_  
SIGNATURE OF CLERK

MAIL TO: ILLINOIS DEPARTMENT OF NATURAL RESOURCES  
OFFICE OF LAW ENFORCEMENT  
ONE NATURAL RESOURCES WAY  
SPRINGFIELD, ILLINOIS 62702



# NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

## ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.		DIST. OF ASSIGN.		DIST. OF OCCUR.		POLICE RECORD	
	COUNTY OF		DEPT. LANDS/ BODY OF WATER					
DEFENDANT	PEOPLE OF THE STATE OF ILLINOIS VS.							
	NAME (Last) (First) (M.I.)				SID #			
	ADDRESS (Street) (Apt.)				EYES		GENDER	
	CITY STATE ZIP				HAIR		HEIGHT WEIGHT	
	DR. LIC.				EXPIR. DATE		DATE OF BIRTH	
	STATE				<input type="checkbox"/> CDL			
	<input type="checkbox"/> LICENSE				<input type="checkbox"/> PERMIT NO.			

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR	COLOR	
	053 <input type="checkbox"/> PEDESTRIAN    001 <input type="checkbox"/> ALL TERRAIN VEHICLE    043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/> 052 <input type="checkbox"/> PASSENGER CAR    008 <input type="checkbox"/> BOAT/WATERCRAFT    070 <input type="checkbox"/> SNOWMOBILE <input type="checkbox"/> PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/> 084 <input type="checkbox"/> TRUCK <input type="checkbox"/> OTHER CODE(S) <input type="checkbox"/> 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>			

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense ☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____	
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW <input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____ <input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____ <input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5 CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a	
	NATURE OF OFFENSE _____	
INCIDENT	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL    REP. NO. _____ 0. <input type="checkbox"/> PATROL    1. <input type="checkbox"/> COMPLAINT    2. <input type="checkbox"/> RADAR    3. <input type="checkbox"/> AIRCRAFT    4. <input type="checkbox"/> DETAIL    5. <input type="checkbox"/> OTHER AGENCY    6. <input type="checkbox"/> LIDAR PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____ _____ _____	
NOTICE TO APPEAR	METHOD OF RELEASE (see middle, back side of Gold Copy)	
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED:    Location: _____ <input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date." <input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.	
	CIRCUIT COURT LOCATION AND DATE	
	ADDRESS / COURTHOUSE    COURT ROOM NO. _____ CITY    ZIP    IL ON    AT    A.M. P.M.	

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_ / \_\_\_\_ / \_\_\_\_    OFFICER'S SIGNATURE    ID. NO. \_\_\_\_\_

# NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

POLICE RECORD  
BACKER

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**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

## ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	VIOLATOR
	COUNTY OF	DEPT. LANDS/ BODY OF WATER		
DEFENDANT	PEOPLE OF THE STATE OF ILLINOIS VS.			
	NAME		SID #	
	(Last)	(First)	(M.I.)	
	ADDRESS		EYES	GENDER
	(Street)	(Apt.)		
	CITY STATE ZIP		HAIR	HEIGHT WEIGHT
	DR. LIC.		EXPIR. DATE	DATE OF BIRTH
	STATE		<input type="checkbox"/> CDL	
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.				

The Undersigned states that on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

REGISTR. NO.	STATE	YEAR	US DOT #
MAKE	YEAR	COLOR	
053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	C <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	S <input type="checkbox"/> PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		E <input type="checkbox"/> 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense

☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
INCIDENT	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a
	NATURE OF OFFENSE _____
CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL	REP. NO. _____
	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR
PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____	
METHOD OF RELEASE (see middle, back side of Gold Copy)	
NOTICE TO APPEAR	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date."
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.
	CIRCUIT COURT LOCATION AND DATE
ADDRESS / COURTHOUSE	
CITY ZIP IL ON AT A.M. P.M.	

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
MONTH DAY YEAR OFFICER'S SIGNATURE ID. NO.**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

READ THESE INSTRUCTIONS CAREFULLY

**If your ticket is marked (X) "COURT APPEARANCE REQUIRED":**

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section. However, if you want to plead "NOT GUILTY", complete the form entitled "Avoid Multiple Court Appearances" on the top half of the back side of the blue copy. If your ticket is marked "Civil Penalty Authorized", a court appearance is required.

**If your ticket is marked (X) "NO COURT APPEARANCE REQUIRED" you have the following two (2) options:**

**1. If you wish to plead "GUILTY",** complete the form entitled "PLEA OF GUILTY AND WAIVER" on the bottom half of the back side of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

**Fines, Penalties, Assessments, and Costs**

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3;
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be in cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

**2. If you wish to plead "NOT GUILTY",** complete the form entitled "Avoid Multiple Court Appearances" on the top half of the back side of the blue copy and follow those instructions. If you are found guilty, the total amount assessed may be greater than the amount assessed on a guilty plea.

**NOTICE TO APPEAR**

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for any fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order a warrant to be issued, other significant consequences affecting your driving privileges, or you may be tried and sentenced in your absence.

**NOTICE  
OF CONSENT FOR ENTRY OF JUDGMENT**

If you were charged with an offense which does not require a court appearance or an offense requiring a court appearance punishable by fine only, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory minimum fine plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT	CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	COURT COMMUNICATION
	COUNTY OF	DEPT. LANDS/ BODY OF WATER		
DEFENDANT	PEOPLE OF THE STATE OF ILLINOIS VS.			
	NAME (Last) (First) (M.I.)		SID #	
	ADDRESS (Street) (Apt.)		EYES	GENDER
	CITY STATE ZIP		HAIR	HEIGHT WEIGHT
	DR. LIC.	STATE	CDL	EXPIR. DATE
	DATE OF BIRTH			
	<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.			

The Undersigned states that on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

VEHICLE	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR	COLOR	
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	U <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	S <input type="checkbox"/> PLACARDED HAZ. MATERIAL
	084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		E <input type="checkbox"/> 16 OR MORE PASS. VEHICLE

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense

☐ URBAN DISTRICT

VIOLATION	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a
	NATURE OF OFFENSE _____
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL
	REP. NO. _____
	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR

PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: \_\_\_\_\_

METHOD OF RELEASE (see middle, back side of Gold Copy)

☐ PRE-TRIAL RELEASE: DETAINED: Location: \_\_\_\_\_

☐ COURT APPEARANCE REQUIRED ☐ CIVIL PENALTY AUTHORIZED

You are required to come to court on the date, time and place noted below.  
If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date."

☐ NO COURT APPEARANCE REQUIRED

If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance.  
If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.

CIRCUIT COURT LOCATION AND DATE

ADDRESS / COURTHOUSE CITY ZIP IL ON AT A.M. P.M. COURT ROOM NO.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_/\_\_\_\_/\_\_\_\_ MONTH DAY YEAR OFFICER'S SIGNATURE ID. NO. \_\_\_\_\_

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

## AVOID MULTIPLE COURT APPEARANCES

If you intend to plead **NOT GUILTY** to the ticket:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Notice to Appear section).
2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:

☐ A. Trial by Judge

☐ B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

MOBILE # \_\_\_\_\_

☐ I CONSENT TO TEXT MESSAGE REMINDERS

EMAIL ADDRESS \_\_\_\_\_

3. Mail this form to the Clerk of the Court at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket.

DO NOT MAIL TO THE DEPARTMENT OF NATURAL RESOURCES.

## GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **NO COURT APPEARANCE** is Required:

1. Complete this form.
2. Mail this form, together with the applicable payment to the Clerk of the Court, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than Ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), **and no later than three (3) work days** before the court appearance date (noted on the bottom half of the front side of the ticket in the "Notice to Appear" section).

### **FINES, PENALTIES, ASSESSMENTS, AND COSTS**

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

### **PLEA OF GUILTY AND WAIVER**

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

MOBILE # \_\_\_\_\_

ILLINOIS CONSERVATION CITATION AND COMPLAINT

FILED

DEC 19 2024

PRINTING INSTRUCTIONS

SUPREME COURT  
CLERK

(CONSERVATION CITATION)

THE ATTACHED DOCUMENT IS A COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

- (1) DIMENSIONS: THE OVERALL DIMENSION OF THE CONSERVATION CITATION FORM SET WILL BE FOUR AND THREE FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTHS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

- (2) COLOR OF PAPER: ALL LEAVES OF THE CONSERVATION CITATION SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

1. <u>COMPLAINT</u> COPY	WHITE
2. <u>REPORT OF CONVICTION</u> COPY	CANARY
3. <u>COURT DISPOSITION</u> COPY	WHITE
4. <u>POLICE RECORD</u> COPY	GREEN
5. <u>VIOLATOR</u> COPY	GOLDENROD
6. <u>COURT COMMUNICATION</u> COPY	BLUE

- (3) FACE OF THE CITATION:  
ALL PRINTING ON THE FACE OF ALL COPIES OF THE CONSERVATION CITATION WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

(a) THE FOLLOWING WILL BE PRINTED AS A RED BAR WITH WHITE LETTERING: TITLES TO EACH BOX, TITLE TO THE VEHICLE USE BOX

(b) THE FOLLOWING WILL BE IN RED PRINT:

- (1) TICKET NUMBER
- (2) THE TITLES OF EACH LEAF: COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION.
- (3) THE PRINTING CRASH TYPE, DRIVER INJURY ONLY, PROPERTY DAMAGE, PERSONAL INJURY, AND FATAL LOCATED WITHIN THE INCIDENT BOX.
- (4) THE PRINTING OF THE WORDS PRE-TRIAL RELEASE-DETAINED, COURT APPEARANCE REQUIRED, NO COURT APPEARANCE REQUIRED, AND CIVIL PENALTY AUTHORIZED, WITHIN THE NOTICE TO APPEAR BOX
- (5) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION
- (6) THE PRINTING OF THE WORDS AND BOX FOR CDL INDICATION

(c) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:

(1) DEFENDANT BOX: (Last), (First), (M.I.) on the NAME LINE; (Street), (Apt.) on the ADDRESS LINE; and STATE on the DR. LIC. LINE.

(2) VIOLATION BOX: NATURE OF OFFENSE

(3) NOTICE TO APPEAR BOX: CITY AND ZIP.

(d) IN THE VIOLATION BOX CIVIL PENALTY AUTHORIZED SHALL BE BOLDDED AND LARGER THAN THE SURROUNDING PRINT. THE BOX IN FRONT OF CIVIL PENALTY AUTHORIZED SHALL BE BOLDDED AND LARGER THAN THE SURROUNDING PRINT.

(e) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE COMPLAINT COPY OF THE ILLINOIS CONSERVATION CITATION AND COMPLAINT SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

- (4) BACK OF THE CITATION: THERE IS TO BE PRINTING ON THE BACK SIDE ONLY OF THE COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, VIOLATOR, AND COURT COMMUNICATION COPIES OF THE ILLINOIS CONSERVATION CITATION AND COMPLAINT. PRINTING WILL BE IN BLACK LETTERING.
- (5) COUNTIES AUTHORIZED FOR ILLINOIS VEHICLE CODE WAIVERS PURSUANT TO (725 ILCS 5/124A-20) MAY ELIMINATE THE FOLLOWING TEXT ON THE BACK SIDE OF THE COURT DISPOSITION COPY: “(NON-IVC VIOLATION ONLY)”
- (6) THE BACK OF THE VIOLATOR COPY OF THE CONSERVATION CITATION MAY CONTAIN A QR CODE, PLACED BELOW THE NOTICE TO APPEAR, THAT DIRECTS THE VIOLATOR TO A WEBSITE PROVIDING THE VIOLATOR WITH MORE INFORMATION REGARDING OPTIONS AVAILABLE TO SATISFY THE CITATION.
- (7) **NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE CONSERVATION CITATION ARE AUTHORIZED.**