

**FILED**

SEP 01 2023

SUPREME COURT  
CLERK



**ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES**

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

Hon. David L. Vancil, Jr., Chair  
Henderson County Courthouse  
PO Box 308  
Oquawka, IL 61469  
(309) 867-3121  
[dvancil@9thjudicial.org](mailto:dvancil@9thjudicial.org)

Administrative Office of Illinois Courts  
222 N. LaSalle Street, 13<sup>th</sup> Floor  
Chicago, IL 60601

3101 Old Jacksonville Road  
Springfield, IL 62704

September 1, 2023

Honorable Cynthia A. Grant  
Clerk of the Supreme Court  
Supreme Court Building  
Springfield, IL 62701-1791

Re: Conservation Citation and Complaint Form

Dear Ms. Grant:


The Secretary of State is preparing to incorporate Gender X designation on Driver's License and identification cards as of October 1, 2023, as result of Public Act 101-513. Accordingly, the Illinois Conservation Citation and Complaint Form has been amended to comply with the provisions of 625 ILCS 5/6-106.

The former Male and Female checkboxes have been replaced with a blank text box for officers to record the gender of "M" for Male, "F" for Female, or "X" for Gender X or Non-Binary.

Agencies are allowed to use their existing stock of the citations filed October 27, 2022 until their next order. While using the previous version's citation, if an Officer receives a driver's license or identification card with the Gender X designation, they shall record the Gender X designation in the notes field instead of recording the gender in the Defendant Section.

The Conference of Chief Circuit Judges (Conference) approved these amendments electronically on August 18, 2023. On behalf of the Conference, I hereby submit the amended Conservation Citation and Complaint Form, effective immediately.

Respectfully,

A handwritten signature in black ink, appearing to read "D. L. Vancil, Jr.", written in a cursive style.

David L Vancil, Jr., Chair  
Conference of Chief Circuit Judges

Enclosure



## ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

**Hon. David L. Vancil, Jr., Chair**  
Henderson County Courthouse  
PO Box 308  
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**Administrative Office of Illinois Courts**  
222 N. LaSalle Street, 13<sup>th</sup> Floor  
Chicago, IL 60601

3101 Old Jacksonville Road  
Springfield, IL 62704

July 24, 2023

Honorable Cynthia A. Grant  
Clerk of the Supreme Court  
Supreme Court Building  
Springfield, IL 62701-1791

Re: Revised Implementation Date for the Conservation Citation and Complaint Form

Dear Ms. Grant:

As result of the Supreme Court's Opinion, 2023 IL 129248 Rowe v. Raoul (effective September 18, 2023) which upheld the provisions of the SAFE-T Act, the Conference of Chief Circuit Judges (Conference) approved at its meeting on July 21, 2023, a revised mandatory implementation date for the Conservation Citation and Complaint Form (Conservation Citation) filed on October 27, 2022. On behalf of the Conference, I hereby submit the revised mandatory implementation date for the Conservation Citation and Complaint Form to January 1, 2024.

Agencies must contact their printing vendor to place an order as soon as possible to ensure the new Conservation Citations are received and in use no later than January 1, 2024. Any Conservation Citation issued on or after January 1, 2024 must conform to the changes of the SAFE-T Act.

Effective September 18, 2023, agencies may use their exiting stock through December 31, 2023 with the following limitations and conditions:

1. The only option for release is "Notice to Appear", otherwise if the violator is detained, the officer must indicate "Detained" and the location in the release box;
2. The violator signature is no longer collected; and
3. Bail is no longer accepted.

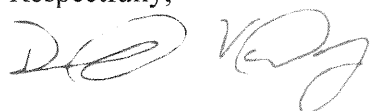
Effective January 1, 2024, all existing stock must be discarded, and all Conservation Citations issued by any law enforcement agency must comply with the new form originally filed October 27, 2022.

**FILED**

JUL 24 2023

**SUPREME COURT  
CLERK**

Respectfully,

A handwritten signature in black ink, appearing to read "DL Vancil, Jr.", written in a cursive style.

David L Vancil, Jr., Chair  
Conference of Chief Circuit Judges

Enclosure

# FILED ILLINOIS CONSERVATION CITATION AND COMPLAINT

SEP 01 2023

## PRINTING INSTRUCTIONS

SUPREME COURT  
CLERK

(CONSERVATION CITATION)

THE ATTACHED DOCUMENT IS A COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

(1) DIMENSIONS: THE OVERALL DIMENSION OF THE CONSERVATION CITATION FORM SET WILL BE FOUR AND THREE FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTHS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

(2) COLOR OF PAPER: ALL LEAVES OF THE CONSERVATION CITATION SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

1. <u>COMPLAINT</u> COPY	WHITE
2. <u>REPORT OF CONVICTION</u> COPY	CANARY
3. <u>COURT DISPOSITION</u> COPY	WHITE
4. <u>POLICE RECORD</u> COPY	GREEN
5. <u>VIOLATOR</u> COPY	GOLDENROD
6. <u>COURT COMMUNICATION</u> COPY	BLUE

(3) FACE OF THE CITATION:

ALL PRINTING ON THE FACE OF ALL COPIES OF THE CONSERVATION CITATION WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

(a) THE FOLLOWING WILL BE PRINTED AS A RED BAR WITH WHITE LETTERING: TITLES TO EACH BOX, TITLE TO THE VEHICLE USE BOX

(b) THE FOLLOWING WILL BE IN RED PRINT:

(1) TICKET NUMBER

(2) THE TITLES OF EACH LEAF: COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION.

(3) THE PRINTING CRASH TYPE, DRIVER INJURY ONLY, PROPERTY DAMAGE, PERSONAL INJURY, AND FATAL LOCATED WITHIN THE INCIDENT BOX.

(4) THE PRINTING OF THE WORDS PRE-TRIAL RELEASE-DETAINED, COURT APPEARANCE REQUIRED, NO COURT APPEARANCE REQUIRED, AND CIVIL PENALTY AUTHORIZED, WITHIN THE NOTICE TO APPEAR BOX

(5) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION

(6) THE PRINTING OF THE WORDS AND BOX FOR CDL INDICATION

(c) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:

- (1) DEFENDANT BOX: (Last), (First), (M.I.) on the NAME LINE; (Street), (Apt.) on the ADDRESS LINE; and STATE on the DR. LIC. LINE.
- (2) VIOLATION BOX: NATURE OF OFFENSE
- (3) NOTICE TO APPEAR BOX: CITY AND ZIP.

(d) IN THE VIOLATION BOX CIVIL PENALTY AUTHORIZED SHALL BE BOLDED AND LARGER THAN THE SURROUNDING PRINT. THE BOX IN FRONT OF CIVIL PENALTY AUTHORIZED SHALL BE BOLDED AND LARGER THAN THE SURROUNDING PRINT.

(e) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE COMPLAINT COPY OF THE ILLINOIS CONSERVATION CITATION AND COMPLAINT SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

- (4) BACK OF THE CITATION: THERE IS TO BE PRINTING ON THE BACK SIDE ONLY OF THE COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, VIOLATOR, AND COURT COMMUNICATION COPIES OF THE ILLINOIS CONSERVATION CITATION AND COMPLAINT. PRINTING WILL BE IN BLACK LETTERING.
- (5) COUNTIES AUTHORIZED FOR ILLINOIS VEHICLE CODE WAIVERS PURSUANT TO (725 ILCS 5/124A-20) MAY ELIMINATE THE FOLLOWING TEXT ON THE BACK SIDE OF THE COURT DISPOSITION COPY: “(NON-IVC VIOLATION ONLY)”
- (6) THE BACK OF THE VIOLATOR COPY OF THE CONSERVATION CITATION MAY CONTAIN A QR CODE, PLACED BELOW THE NOTICE TO APPEAR, THAT DIRECTS THE VIOLATOR TO A WEBSITE PROVIDING THE VIOLATOR WITH MORE INFORMATION REGARDING OPTIONS AVAILABLE TO SATISFY THE CITATION.
- (7) **NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE CONSERVATION CITATION ARE AUTHORIZED.**

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SEP 01 2023

SUPREME COURT CLERK

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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Form with sections: COMPLAINT, DEFENDANT. Fields include: CASE NO., DIST. OF ASSIGN., DIST. OF OCCUR., COUNTY OF, DEPT. LANDS/BODY OF WATER, PEOPLE OF THE STATE OF ILLINOIS, NAME, SID #, ADDRESS, CITY STATE ZIP, DR. LIC., EXPIR. DATE, DATE OF BIRTH.

The Undersigned states that on \_\_\_/\_\_\_/\_\_\_ at \_\_\_ A.M. P.M. Defendant did unlawfully:

Form with section: VEHICLE. Fields include: REGISTR. NO., STATE, YEAR, US DOT #, MAKE, YEAR, COLOR, and vehicle type checkboxes (PEDESTRIAN, PASSENGER CAR, TRUCK, etc.).

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

Form with section: VIOLATION. Fields include: CHAPTER, ILCS ACT, SECTION, and checkboxes for various codes (WILDLIFE CODE, STATE PARK REGULATIONS, etc.).

Form with section: INCIDENT. Fields include: CRASH TYPE (DRIVER INJURY ONLY, PROPERTY DAMAGE, etc.), REP. NO., and PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE.

Form with section: NOTICE TO APPEAR. Fields include: METHOD OF RELEASE, PRE-TRIAL RELEASE: DETAINED, COURT APPEARANCE REQUIRED, CIVIL PENALTY AUTHORIZED, and CIRCUIT COURT LOCATION AND DATE.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR OFFICER'S SIGNATURE ID. NO.

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

COMPLAINT  
BACKER

Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

CODE	DESCRIPTION	CODE	DESCRIPTION
000	AIRBOAT	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
002	AUTOCYCLE	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
009	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
011	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
014	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
016	DERELICT VEHICLE	065	RESCUE VEHICLE
017	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	ROAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
019	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
022	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
024	GREY MARKET VEHICLE	073	SPECIALY CONSTRUCTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
027	JUNK VEHICLE	076	STREETCAR
028	LIFEBOAT	077	STREET ROD
029	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
034	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
044	MOTORIZED WHEELCHAIR	999	NONE
045	MULTIFUNCTION SCHOOL ACTIVITY BUS		
046	MULTIPURPOSE PASSENGER VEHICLE		
047	NONCOMMERCIAL VEHICLE		



**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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<b>COMPLAINANT</b>	CASE NO.	DIST. OF ASSIGN.	DCN	DIST. OF OCCUR.	<b>REPORT OF CONVICTION</b>	
	COUNTY OF	DEPT. LANDS/ BODY OF WATER				
<b>DEFENDANT</b>	PEOPLE OF THE STATE OF ILLINOIS					
	VS.					
	NAME	SID #				
	(Last)	(First)	(M.I.)			
	ADDRESS	(Street)		(Apt.)	EYES	GENDER
	CITY STATE ZIP				HAIR	HEIGHT
DR. LIC.	STATE		<input type="checkbox"/> CDL	EXPIR. DATE	DATE OF BIRTH	
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.						

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

<b>VEHICLE</b>	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR		COLOR
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>	

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

<b>VIOLATION</b>	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE    TITLE _____    SUB CHAPTER _____    PART _____    SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a

NATURE OF OFFENSE \_\_\_\_\_

<b>INCIDENT</b>	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL    REP. NO. _____
	0. <input type="checkbox"/> PATROL    1. <input type="checkbox"/> COMPLAINT    2. <input type="checkbox"/> RADAR    3. <input type="checkbox"/> AIRCRAFT    4. <input type="checkbox"/> DETAIL    5. <input type="checkbox"/> OTHER AGENCY    6. <input type="checkbox"/> LIDAR
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE: _____

<b>NOTICE TO APPEAR</b>	METHOD OF RELEASE (see middle back side of Gold Copy)
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED:    Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
CIRCUIT COURT LOCATION AND DATE	
ADDRESS / COURTHOUSE	COURT ROOM NO.
CITY	ZIP
IL	ON
AT	A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_    OFFICER'S SIGNATURE    ID. NO. \_\_\_\_\_

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

**Court Action and Other Orders**

- ORIGINAL CHARGE
- AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_
- 625 ILCS 5/ \_\_\_\_\_
- CH. \_\_\_\_\_ ILCS ACT \_\_\_\_\_ /SEC. \_\_\_\_\_

**PLEAS**

- |                          |                        |      |
|--------------------------|------------------------|------|
|                          |                        | DATE |
| <input type="checkbox"/> | PLEAD GUILTY _____     | / /  |
| <input type="checkbox"/> | PLEAD NOT GUILTY _____ | / /  |

FINDINGS:

NOTE: A DISPOSITION IN THIS COLUMN WILL RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

NOTE: A DISPOSITION IN THIS COLUMN WILL NOT RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

- |   |   |
|---|---|
| <input type="checkbox"/> GUILTY (CONVICTION)                  | <input type="checkbox"/> NOT GUILTY                     |
| <input type="checkbox"/> EX PARTE                             | <input type="checkbox"/> NOLLE PROSEQUI                 |
| <input type="checkbox"/> SUPERVISION VACATED/JUDGMENT ENTERED | <input type="checkbox"/> DISMISSED                      |
| <input type="checkbox"/> CONDITIONAL DISCHARGE                | <input type="checkbox"/> STRICKEN ON LEAVE TO REINSTATE |
| <input type="checkbox"/> PROBATION                            | <input type="checkbox"/> COURT SUPERVISION              |
| <input type="checkbox"/> OTHER _____                          | <input type="checkbox"/> OTHER _____                    |

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE ORDER ENTERED

\_\_\_\_\_  
SIGNATURE OF CLERK

FOR SECRETARY OF STATE USE ONLY:

COURT	DATE OF CONVICTION	COUNTY OF RESIDENCE	LAW SECTION	SUBSECTION

SEND TO: SECRETARY OF STATE  
DRIVER SERVICES DEPARTMENT  
2701 SOUTH DIRKSEN PARKWAY  
SPRINGFIELD, ILLINOIS 62723

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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<b>COMPLAINT</b>	CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	DCN	
	COUNTY OF	DEPT. LANDS/ BODY OF WATER			
<b>DEFENDANT</b>	PEOPLE OF THE STATE OF ILLINOIS				
	VS.				
	NAME	SID #			
	(Last)	(First)	(M.I.)		
	ADDRESS	EYES		GENDER	
	(Street)	(Apt.)			
	CITY STATE ZIP	HAIR	HEIGHT	WEIGHT	
	DR. LIC.	STATE	CDL	EXPIR. DATE	DATE OF BIRTH
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.					

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

<b>VEHICLE</b>	REGISTR. NO.	STATE	YEAR	US DOT #	
	MAKE	YEAR		COLOR	
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	US <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE	YES <input type="checkbox"/> NO <input type="checkbox"/>
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	US <input type="checkbox"/> PLACARDED HAZ. MATERIAL	YES <input type="checkbox"/> NO <input type="checkbox"/>
084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		US <input type="checkbox"/> 16 OR MORE PASS. VEHICLE	YES <input type="checkbox"/> NO <input type="checkbox"/>	

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

<b>VIOLATION</b>	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE   TITLE _____   SUB CHAPTER _____   PART _____   SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a

NATURE OF OFFENSE \_\_\_\_\_

<b>INCIDENT</b>	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL	REP. NO.
	0. <input type="checkbox"/> PATROL   1. <input type="checkbox"/> COMPLAINT   2. <input type="checkbox"/> RADAR   3. <input type="checkbox"/> AIRCRAFT   4. <input type="checkbox"/> DETAIL   5. <input type="checkbox"/> OTHER AGENCY   6. <input type="checkbox"/> LIDAR	
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE:	

<b>NOTICE TO APPEAR</b>	METHOD OF RELEASE (see middle, back side of Gold Copy)
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED:   Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.
CIRCUIT COURT LOCATION AND DATE	
ADDRESS / COURTHOUSE	COURT ROOM NO.
CITY	ZIP
IL	ON
AT	A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_ / \_\_\_\_ / \_\_\_\_      OFFICER'S SIGNATURE      ID. NO. \_\_\_\_\_

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

HEARING JUDGE \_\_\_\_\_

**Court Action and Other Orders**

- ORIGINAL CHARGE
- AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: \_\_\_\_\_

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> 20 ILCS 835/ _____   | <input type="checkbox"/> 225 ILCS 735/ _____ | <input type="checkbox"/> 225 ILCS 740/ _____ |
| <input type="checkbox"/> 515 ILCS 5/ _____  | <input type="checkbox"/> 520 ILCS 5/ _____   | <input type="checkbox"/> 520 ILCS 10/ _____  |
| <input type="checkbox"/> 525 ILCS 5/ _____  | <input type="checkbox"/> 525 ILCS 10/ _____  | <input type="checkbox"/> 525 ILCS 20/ _____  |
| <input type="checkbox"/> 525 ILCS 40/ _____   | <input type="checkbox"/> 625 ILCS 5/ _____   | <input type="checkbox"/> 625 ILCS 40/ _____  |
| <input type="checkbox"/> 625 ILCS 45/ _____   | <input type="checkbox"/> 725 ILCS 125/ _____ |  |
| <input type="checkbox"/> CH. _____ ILCS ACT _____ /SEC. _____                             |  |  |
| <input type="checkbox"/> ADMIN RULE TITLE _____ SUBCHAPTER _____ PART _____ SECTION _____ |  |  |

FINDINGS: \_\_\_\_\_ DATE \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> 1. GUILTY         | <input type="checkbox"/> 6. TURNED OVER TO OTHER AUTHORITY |
| <input type="checkbox"/> 2. NOT GUILTY     | <input type="checkbox"/> 7. CHARGES AMENDED                |
| <input type="checkbox"/> 3. NOLLE PROSEQUI | <input type="checkbox"/> 8. STRICKEN ON LEAVE OF REINSTATE |
| <input type="checkbox"/> 4. EX PARTE       | <input type="checkbox"/> 9. ASSIST                         |
| <input type="checkbox"/> 5. DISMISSED      | <input type="checkbox"/> 10. COURT SUPERVISION             |

FINE \$ \_\_\_\_\_ ASSESSMENT SCHEDULE: \_\_\_\_\_  
 ASSESSMENTS \$ \_\_\_\_\_ CRIMINAL ASSESSMENT WAIVER: \_\_\_\_\_%  
(Non-IVC Violations Only)  
 CONDITIONAL ASSESSMENTS \$ \_\_\_\_\_  
 CIVIL PENALTY \$ \_\_\_\_\_  
 RESTITUTION \$ \_\_\_\_\_  
 TOTAL \$ \_\_\_\_\_

TO: \_\_\_\_\_  
 NAME  
 STREET  
 CITY STATE ZIP

\_\_\_\_\_  
SIGNATURE OF CLERK

MAIL TO: ILLINOIS DEPARTMENT OF NATURAL RESOURCES  
 OFFICE OF LAW ENFORCEMENT  
 ONE NATURAL RESOURCES WAY  
 SPRINGFIELD, ILLINOIS 62702

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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COMPLAINT

DEFENDANT

VEHICLE

VIOLATION

INCIDENT

NOTICE TO APPEAR

DCN

CASE NO.	DIST. OF ASSIGN.	DIST. OF OCCUR.	<b>POLICE RECORD</b>	
COUNTY OF	DEPT. LANDS/ BODY OF WATER			
PEOPLE OF THE STATE OF ILLINOIS				
NAME				SID #
(Last)		(First)		(M.I.)
ADDRESS			EYES	GENDER
(Street)			(Apt.)	
CITY STATE ZIP			HAIR	HEIGHT
			WEIGHT	
DR. LIC.		EXPIR. DATE	DATE OF BIRTH	
STATE		<input type="checkbox"/> CDL		
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.				

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

REGISTR. NO.	STATE	YEAR	US DOT #
MAKE	YEAR	COLOR	
053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>
052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/>
084 <input type="checkbox"/> TRUCK	<input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

CHAPTER _____	ILCS _____	ACT _____	SECTION _____
<input type="checkbox"/> WILDLIFE CODE	<input type="checkbox"/> STATE PARK REGULATIONS	<input type="checkbox"/> FISH CODE	<input type="checkbox"/> VEHICLE CODE
<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT	<input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT	<input type="checkbox"/> OTHER _____	
ADMIN. RULE _____	TITLE _____	SUB CHAPTER _____	PART _____ SECTION _____
<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5			
CIVIL PENALTY \$ _____ ; <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a			
NATURE OF OFFENSE _____			

CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY	<input type="checkbox"/> PROPERTY DAMAGE	<input type="checkbox"/> PERSONAL INJURY	<input type="checkbox"/> FATAL	REP. NO.
0. <input type="checkbox"/> PATROL	1. <input type="checkbox"/> COMPLAINT	2. <input type="checkbox"/> RADAR	3. <input type="checkbox"/> AIRCRAFT	4. <input type="checkbox"/> DETAIL
5. <input type="checkbox"/> OTHER AGENCY	6. <input type="checkbox"/> LIDAR			

PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE:  
\_\_\_\_\_  
\_\_\_\_\_

METHOD OF RELEASE (see middle, back side of Gold Copy)

PRE-TRIAL RELEASE: DETAINED: Location: \_\_\_\_\_

COURT APPEARANCE REQUIRED  CIVIL PENALTY AUTHORIZED

You are required to come to court on the date, time and place noted below.  
If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.

NO COURT APPEARANCE REQUIRED

If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance.  
If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.

CIRCUIT COURT LOCATION AND DATE	
ADDRESS / COURTHOUSE	COURT ROOM NO.
CITY	ZIP
IL ON	AT
	A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
MONTH DAY YEAR OFFICER'S SIGNATURE ID. NO.

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

POLICE RECORD  
BACKER

**BLANK**



**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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<b>COMPLAINANT</b>	CASE NO.	DIST. OF ASSIGN.	DCN	DIST. OF OCCUR.	<b>VIOLATOR</b>
	COUNTY OF	DEPT. LANDS/ BODY OF WATER			
<b>DEFENDANT</b>	PEOPLE OF THE STATE OF ILLINOIS VS.				
	NAME	SID #			
	(Last)	(First)	(M.I.)		
	ADDRESS	(Street)	(Apt.)	EYES	GENDER
	CITY STATE ZIP			HAIR	HEIGHT
	DR. LIC.	STATE	<input type="checkbox"/> CDL	EXPIR. DATE	DATE OF BIRTH
<input type="checkbox"/> LICENSE <input type="checkbox"/> PERMIT NO.					

The Undersigned states that on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

<b>VEHICLE</b>	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR	COLOR	
	053 <input type="checkbox"/> PEDESTRIAN 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK	001 <input type="checkbox"/> ALL TERRAIN VEHICLE 008 <input type="checkbox"/> BOAT/WATERCRAFT <input type="checkbox"/> OTHER CODE(S)	043 <input type="checkbox"/> MOTORCYCLE 070 <input type="checkbox"/> SNOWMOBILE	<input type="checkbox"/> COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/> PLACARDED HAZ. MATERIAL YES <input type="checkbox"/> NO <input type="checkbox"/> <input type="checkbox"/> 16 OR MORE PASS. VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

<b>VIOLATION</b>	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a

NATURE OF OFFENSE \_\_\_\_\_

<b>INCIDENT</b>	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL	REP. NO.
	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR	
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE:	

<b>NOTICE TO APPEAR</b>	METHOD OF RELEASE (see middle, back side of Gold Copy)	
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____	
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED	
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED	
	CIRCUIT COURT LOCATION AND DATE	
ADDRESS / COURTHOUSE	COURT ROOM NO.	
CITY	ZIP	IL ON AT A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
MONTH DAY YEAR OFFICER'S SIGNATURE ID. NO.

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

READ THESE INSTRUCTIONS CAREFULLY

VIOLATOR BACKER

**If your ticket is marked (X) "COURT APPEARANCE REQUIRED":**

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section. However, **if you want to plead "NOT GUILTY"**, complete the form entitled "Avoid Multiple Court Appearances" on the top half of the back side of the blue copy. If your ticket is marked "Civil Penalty Authorized", a court appearance is required.

**If your ticket is marked (X) "NO COURT APPEARANCE REQUIRED"** you have the following two (2) options:

**1. If you wish to plead "GUILTY"**, complete the form entitled "PLEA OF GUILTY AND WAIVER" on the bottom half of the back side of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

**Fines, Penalties, Assessments, and Costs**

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3;
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be in cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

**2. If you wish to plead "NOT GUILTY"**, complete the form entitled "Avoid Multiple Court Appearances" on the top half of the back side of the blue copy and follow those instructions. If you are found guilty, the total amount assessed may be greater than the amount assessed on a guilty plea.

**NOTICE TO APPEAR**

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for any fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order warrant to be issued, or you may be tried and sentenced in your absence.

**NOTICE**

**OF CONSENT FOR ENTRY OF JUDGMENT**

If you were charged with an offense which does not require a court appearance, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory minimum fine plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.



**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

ILLINOIS CONSERVATION CITATION AND COMPLAINT

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<b>DEFENDANT COMPLAINT</b>	CASE NO.		DCN		COURT COMMUNICATION	
	DIST. OF ASSIGN.		DIST. OF OCCUR.			
	COUNTY OF		DEPT. LANDS/ BODY OF WATER			
	PEOPLE OF THE STATE OF ILLINOIS VS.					
	NAME		SID #			
	(Last)		(First)		(M.I.)	
	ADDRESS				EYES	GENDER
	(Street)				(Apt.)	
	CITY STATE ZIP				HAIR	HEIGHT WEIGHT
	DR. LIC.				EXPIR. DATE	DATE OF BIRTH

The Undersigned states that on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ A.M. P.M. Defendant did unlawfully:

<b>VEHICLE</b>	REGISTR. NO.	STATE	YEAR	US DOT #
	MAKE	YEAR		COLOR
	053 <input type="checkbox"/> PEDESTRIAN	001 <input type="checkbox"/> ALL TERRAIN VEHICLE	043 <input type="checkbox"/> MOTORCYCLE	<input type="checkbox"/> COMMERCIAL MOTOR VEHICLE
	052 <input type="checkbox"/> PASSENGER CAR	008 <input type="checkbox"/> BOAT/WATERCRAFT	070 <input type="checkbox"/> SNOWMOBILE	<input type="checkbox"/> PLACARDED HAZ. MATERIAL

Upon a Public Highway, or other Location, Specifically \_\_\_\_\_

Located in the County and State Aforesaid and Did Then and There Commit the Following Offense  URBAN DISTRICT

<b>VIOLATION</b>	CHAPTER _____ ILCS ACT _____ SECTION _____
	<input type="checkbox"/> WILDLIFE CODE <input type="checkbox"/> STATE PARK REGULATIONS <input type="checkbox"/> FISH CODE <input type="checkbox"/> VEHICLE CODE <input type="checkbox"/> FORESTRY LAW
	<input type="checkbox"/> SNOWMOBILE REGISTRATION & SAFETY ACT <input type="checkbox"/> BOAT REGISTRATION & SAFETY ACT <input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ADMIN. RULE TITLE _____ SUB CHAPTER _____ PART _____ SECTION _____
	<input type="checkbox"/> CIVIL PENALTY AUTHORIZED: <input type="checkbox"/> Chapter 515, Section 5/20-35 <input type="checkbox"/> Chapter 520, Section 5/3.5
	CIVIL PENALTY \$ _____ : <input type="checkbox"/> Chapter 515, Section 5/5-25 <input type="checkbox"/> Chapter 520, Section 5/2.36a

NATURE OF OFFENSE \_\_\_\_\_

<b>INCIDENT</b>	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL	REP. NO.
	0. <input type="checkbox"/> PATROL 1. <input type="checkbox"/> COMPLAINT 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> AIRCRAFT 4. <input type="checkbox"/> DETAIL 5. <input type="checkbox"/> OTHER AGENCY 6. <input type="checkbox"/> LIDAR	
	PROPERTY AND/OR EQUIPMENT SEIZED AS EVIDENCE:	

<b>NOTICE TO APPEAR</b>	METHOD OF RELEASE (see middle, back side of Gold Copy)
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED: Location: _____
	<input type="checkbox"/> COURT APPEARANCE REQUIRED <input type="checkbox"/> CIVIL PENALTY AUTHORIZED
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED
	CIRCUIT COURT LOCATION AND DATE

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ IL ON \_\_\_\_\_ AT \_\_\_\_\_ A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ OFFICER'S SIGNATURE ID. NO. \_\_\_\_\_

**NOTE: USE SEPARATE CITATION FOR EACH VIOLATION**

**AVOID MULTIPLE COURT APPEARANCES**

If you intend to plead **NOT GUILTY** to the ticket:

- 1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Notice to Appear section).
- 2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:  A. Trial by Judge  
 B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

MOBILE # \_\_\_\_\_  I CONSENT TO TEXT MESSAGE REMINDERS

EMAIL ADDRESS \_\_\_\_\_

- 3. Mail this form to the Clerk of the Court at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket.

DO NOT MAIL TO THE DEPARTMENT OF NATURAL RESOURCES.

**GUILTY PLEA**

If you intend to plead **GUILTY** to the ticket and **NO COURT APPEARANCE** is Required:

- 1. Complete this form.
- 2. Mail this form, together with the applicable payment to the Clerk of the Court, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than Ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), **and no later than three (3) work days** before the court appearance date (noted on the bottom half of the front side of the ticket in the "Notice to Appear" section).

**FINES, PENALTIES, ASSESSMENTS, AND COSTS**

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

**NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

**PLEA OF GUILTY AND WAIVER**

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ MOBILE # \_\_\_\_\_