



CITATION TO DISCOVER ASSETS TO DEBTOR

IN THE STATE OF ILLINOIS, CIRCUIT COURT

COUNTY: _____

County Where the Case Was Filed

Enter the case information as it appears on your other court documents.

PLAINTIFF: _____

Who started the case.

First, Middle, and Last Name, or Business Name

DEFENDANT: _____

Who the case was filed against.

First, Middle, and Last Name

Case Number

1. Name and Address of Debtor

If the debtor is a person, enter the address where the debtor can be served.

If the debtor is a business, enter the name and address of the business's representative. The business's representative can be found on the Illinois Secretary of State's website at bit.ly/Business-Search.

Debtor's Name

Street, Apt. #

City

State

Zip Code

2. Court Date Information

Information about getting a court date and how to attend is available from the Circuit Clerk. You can find their contact information at ilcourts.info/clerks. If you are e-filing in Cook County, you may get the court date when you e-file.

A. You must attend court on:

_____ at _____ ☐ a.m. ☐ p.m. in _____.
Month, Day, Year Time Courtroom Number



Notice to Debtor

- IF YOU DO NOT ATTEND THE COURT DATE LISTED ABOVE IN SECTION 2, THE JUDGE MAY ISSUE A RULE TO SHOW CAUSE FOR YOU TO APPEAR IN COURT AND EXPLAIN WHY YOU SHOULD NOT BE HELD IN CONTEMPT.
- ON THAT COURT DATE, YOU WILL HAVE TO EXPLAIN WHY YOU DID NOT ATTEND COURT ON THE CITATION COURT DATE, AND WHY YOU SHOULD NOT BE FOUND IN CONTEMPT OF COURT.
- IF YOU DO NOT ATTEND THE RULE TO SHOW CAUSE COURT DATE, THE JUDGE MAY FIND YOU IN CONTEMPT AND YOU MAY BE ARRESTED AND JAILED.
- YOU MAY HAVE THE RIGHT TO KEEP SOME OF YOUR INCOME AND PROPERTY, BUT YOU MAY LOSE THAT RIGHT IF YOU DO NOT ATTEND THE COURT DATE.
- You are prohibited from transferring, giving away, using, or interfering with any property or money that belongs to you, or that you may receive in the future, unless it is legally exempt from collection. This prohibition remains in effect until the court orders otherwise or the proceeding ends.

☐ **In person at:** _____
Courtroom Address *Courtroom Number*

By video conference at: _____
Video Conference Website

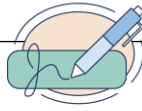
To find out more about remote court options:

6. **At the court date, you have the right to claim certain protections (exemptions). If you claim an exemption, the income or property covered by that exemption cannot be taken to pay the judgment.** Here are some exemptions you may be able to claim:

- A. Money or belongings up to \$4,000 ("wildcard" exemption), of which \$1,000 will be automatically applied to your bank, savings bank, or credit union account through the end of the hearing above in Section 2.
- B. Social Security and Supplemental Security Income (SSI) benefits.
- C. Public assistance benefits.
- D. Child support.
- E. Unemployment compensation benefits.
- F. Workers' compensation benefits.
- G. Veterans' benefits.
- H. Circuit breaker property tax relief benefits.
- I. Your equity interest, up to \$3,600, in any one motor vehicle.
- J. Your equity interest, up to \$2,250, in any professional books, or tools of your trade.
- K. Pension and retirement benefits and refunds.
- L. Your equity interest in the house you live in, up to \$50,000 for one owner and \$100,000 for two or more individual owners.
Equity interest is the money you would get if you sold your property and paid off any outstanding loans.
- M. Personal property including: your and your dependent's food, eating and cooking utensils, bedding, furniture, books, refrigerator, stove, microwave oven, kitchen appliances, necessary provisions, washing machine, clothes dryer, vacuum cleaner, yard equipment, and household equipment and tools.
- N. Personal possessions including: clothing, pets, personal health aids, medications, computers or similar electronic devices, and telephones.
- O. One piece of jewelry up to a value of \$5,000.
- P. Personal bodily injury awards up to \$22,500.

7. There are specific exemptions for wages. Under Illinois law, the amount of wages that may be taken to pay a judgment is limited to the lower of: 1) 15% of your gross wages, or 2) the amount by which your weekly wages, after deductions for taxes and other allowed deductions, is greater than 45 times the minimum wage. Federal law allows the lesser of: 1) 25% of disposable wages; or 2) the amount by which disposable earnings for a week is greater than 30 times the federal minimum wage. See the Exempt Wages Table below to determine what wages are exempt based on the current minimum wage.

EXEMPT WAGES TABLE				
<u>Timeframe:</u>	<u>If Paid Weekly</u>	<u>If Paid Every 2 Weeks</u>	<u>If Paid Semi-Monthly</u>	<u>If Paid Monthly</u>
As of January 1, 2025 <i>(Minimum Wage \$15/hr)</i>	\$675	\$1350	\$1462.50	\$2925



Case Number _____

SIGNUnder [735 ILCS 5/1-109](#), my signature means that:

- 1) Everything in this document is true and correct, or I have been informed or I believe it to be true and correct, and
- 2) I understand that making a false statement on this form is perjury and has penalties provided by law.

If you are filling out this form online, sign your name by typing it. If you are filling out this form by hand, sign and print your name.

Signature /s/ _____ Print Name _____☐ **I am completing this form for myself**

Phone Number _____ Email (if you have one) _____

Address _____

Street, Apt. #
City
State
Zip Code

Be sure to **check your email every day** so you do not miss important information, court dates, or documents from other parties.☐ **I am a lawyer completing this form on behalf of a client** (Client name): _____

Lawyer Name _____ Attorney Number _____

Lawyer Phone Number _____ Law Firm _____

Lawyer Email _____

Address _____

Street, Apt. #
City
State
Zip Code



The Circuit Clerk will fill in this section.

To be filled in by the Circuit Clerk:

Witness this Date: _____

Seal of Court

Clerk of the Court: _____

**WHAT'S NEXT****NEXT STEP FOR PERSON FILLING OUT THIS FORM:**

After you fill out your forms, file them with the Circuit Clerk's office in the county where your case is taking place. After the Circuit Clerk's office has stamped the court's seal to this form, then send your forms to the other people in the case. Find your Circuit Clerk: ilcourts.info/clerks.



Learn more about each step in the process and how to file in our Instructions:

ilcourts.info/how-to-debtor-citation**THE NEXT FORM IS FOR THE DEBTOR TO FILL OUT AND BRING TO COURT.**



INCOME AND PROPERTY STATEMENT

(TO BE FILLED OUT BY DEFENDANT/DEBTOR)
IN THE STATE OF ILLINOIS, CIRCUIT COURT

COUNTY: _____

County Where You Are Filing the Case

Enter the case information as it appears on your other court documents.

PLAINTIFF: _____

Who started the case. First, Middle, and Last Name, or Business Name

DEFENDANT: _____

Who the case was filed against. First, Middle, and Last Name

Case Number _____

Notice To Debtor: Fill out this form and bring it with you to your court date; AND bring documents you have to support the information you listed in the form.

1. INFORMATION ABOUT MYSELF

A. Name: _____
First Middle Last Name

B. Phone Number: _____

C. Home Address: _____
Street, Apt. # City State Zip Code

D. Driver's License Number: _____

E. Social Security Number (last 4 digits): _____

F. Date of Birth: _____

G. I am: ☐ married ☐ single ☐ divorced

2. INFORMATION ABOUT THE PEOPLE WHO LIVE WITH ME

In A and B, enter the number of people living in your house who you support. Support means that the people rely on you financially.

A. I support _____ *adults (not counting myself) who live with me.*

B. I support _____ *children under 18 who live with me.*

3. EMPLOYMENT INFORMATION

☐ **No, I am not employed.** *(Answer 3A below, then skip to section 4).*

A. I receive unemployment: ☐ Yes ☐ No

I receive \$ _____ in unemployment payments.

- OR -

☐ **Yes, I am employed.** *(Answer 3B, 3C, 3D, and 3E).*

B. If yes, ☐ I am self-employed ☐ I work for someone else

C. Company's name: _____

D. Company's address: _____
Street, Apt. # City State Zip Code

E. Enter the gross amount (before taxes) for your income.

Income: \$ _____ per month

7. MOTOR VEHICLES

Check if you have any motor vehicles and provide the information about each vehicle. For "Balance Due," fill in the amount remaining on your loan.

I have motor vehicles (Cars, boats, trailers, motorcycles etc.): ☐ Yes ☐ No

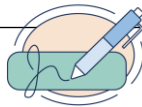
	<u>Year, Make, and Model</u>	<u>Title In Name Of</u>	<u>Monthly Payment</u>	<u>Balance Due</u>
A.	_____	_____	\$ _____	\$ _____
B.	_____	_____	\$ _____	\$ _____
C.	_____	_____	\$ _____	\$ _____
D.	_____	_____	\$ _____	\$ _____

8. OTHER PROPERTY

Check yes if you own other property such as jewelry, electronics, tools, firearms, etc.

I own other property: ☐ Yes ☐ No

The property is (describe and include its total value): \$ _____

SIGN

Under [735 ILCS 5/1-109](#), my signature means that:

- 1) Everything in this document is true and correct, or I have been informed or I believe it to be true and correct, and
- 2) I understand that making a false statement on this form is perjury and has penalties provided by law.

If you are filling out this form online, sign your name by typing it. If you are filling out this form by hand, sign and print your name.

Signature /s/ _____ Print Name _____

☐ I am completing this form for myself

Phone Number _____ Email (if you have one) _____

Address _____

Street, Apt. #

City

State

Zip Code

Be sure to **check your email every day** so you do not miss important information, court dates, or documents from other parties.

☐ I am a lawyer completing this form on behalf of a client (Client name): _____

Lawyer Name _____ Attorney Number _____

Lawyer Phone Number _____ Law Firm _____

Lawyer Email _____

Address _____

Street, Apt. #

City

State

Zip Code