

STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY	PROOF OF DELIVERY (CIVIL ASSET FORFEITURE)	For Court Use Only
Instructions ▼	State of Illinois v. _____ Description of property taken _____ Claimant (First, middle, last name)	_____ Case Number
Enter above, the county name where the case was filed.		
Enter the year, make, and model of vehicle. Include VIN, if known.		
Enter your name as Claimant.		
Enter the Case Number given by the Circuit Clerk.		

In 1, enter the name of the court document you are sending to the other parties in the court case (e.g., a Court Order or Answer).

1. I am sending the following Court document: _____

In 2, enter the date you send this form to the other parties. You must send this form by 5:00 p.m. on the same day it was filed with the Circuit Clerk.

2. At or before 5:00 p.m. on: _____
Date

In 3, enter the State's Attorney Office where you are sending a copy of this form.

3. To: _____ County State's Attorney:
County Name

Address: _____
Street Address City State ZIP

Email: _____

By: The court's electronic filing manager (EFM) or an approved electronic filing service provider (EFSP)

Email (not through an EFM or EFSP)

Only use one of the methods below if you do not have an email address, or the person you are sending the document to does not have an email address.

Personal hand delivery to:

The party

The party's family member who is 13 or older, at the party's residence

The party's lawyer

The party's lawyer's office

Mail or third-party commercial carrier

Check the box to show how you are sending the document.

CAUTION: If you and the person you are sending the document to have an email address, you **must** use one of the first two options. Otherwise, you may use one of the other options.

4. To the lien holder of the vehicle:

Name: _____
First Middle Last

Address: _____
Street Address City State ZIP

Email: _____

In 4, enter the lien holder's information where you are sending a copy of this form. A **lien holder** is the person/company to whom you are making your car loan payments. If there is none, leave blank.

