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| STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY | STATEMENT OF MISSING EVIDENCE OR WITNESS | <i>For Court Use Only</i> |
| Instructions ▼ | | |
| Directly above, enter the name of the county where the case was filed. | | |
| Enter the name of the person who started the lawsuit as Plaintiff/Petitioner. | Plaintiff / Petitioner <i>(First, middle, last name)</i> | |
| Enter the name of the people and businesses sued as Defendants/ Respondents. | v. _____ _____ | |
| Enter the Case Number given by the Circuit Clerk. | Defendants / Respondents <i>(First, middle, last name, or business name)</i> | Case Number |

WARNING: You **must** file a *Motion to Continue (Reschedule) or Extend Time* with this form.

In **2a**, check the box if the evidence you are missing is a witness.

- Write the name of the witness.
- Write the address of the witness if you know it. If you do not know it, check the box and explain what you have done to try to get it.

In **2b**, check the box if the evidence you are missing is a document. Write the name of the document.

In **2c**, check the box if the evidence you are missing is something else (not a witness or document). Describe the evidence.

In **3**, describe the facts that the missing evidence or witness will help you prove.

1. I am asking the court to **continue (reschedule)** my court date under [Supreme Court Rule 231\(a\)](#) because I will be **missing material (important) evidence** on my court date.

2. The evidence I will be missing on my court date is:
 - a. **A witness** who will testify in court.
 Witness name: _____
 Witness address: _____
 - I cannot find the witness. This is what I have done to try to find the witness:
(If you do not know the witness's address, also include what you have done to try to find it)

OR

 - The witness cannot come to court on the scheduled court date.
 - b. **A document**
 Name or description of document: _____

 - c. **Something else** (not a witness or document)
 Description of the evidence:

3. The **facts** the evidence or witness will help prove are: _____

