

**February 2, 2026**

**JOB VACANCY ANNOUNCEMENT  
First District Appellate Court  
Chicago, Illinois**

*Applicant may be required to submit additional material or complete job specific tests for the position.*

<b>POSITION:</b>	<b>Supreme Court Marshal 1</b>
<b>DIVISION:</b>	<b>Supreme Court Marshal's Office - Chicago</b>
<b>SALARY:</b>	<b>\$62,355 per year, commensurate with experience</b>
<b>BENEFITS:</b>	<b>An attractive judicial branch benefits package is offered, including pension, medical, dental, vision and life insurance, as well as deferred compensation and generous leave time. Please refer to the following <a href="#">Benefits Information Sheet</a> for additional details.</b>
<b>REPORTING RELATIONSHIP:</b>	<b>Marshal</b>

**ESSENTIAL DUTIES:** This is a sworn law enforcement position under the direct authority of the Supreme Court of Illinois, Office of the Marshal, and is assigned to protect the Supreme and Appellate Courts. The Supreme Court Marshal 1 provides physical and personal security and safety protection for the Supreme and Appellate Courts, Justices, staff, and general public, ensuring a safe and secure environment for court proceedings. Additionally, the Supreme Court Marshal 1 conducts risk and threat assessments for the Court and judiciary throughout the State of Illinois.

**FUNCTIONS INCLUDE:**

- Conducting physical security and safety operations at the Supreme and Appellate Court buildings, and other locations as necessary.
- Working non-operational hours of the Court and being available 24 hours a day 7 days a week, including but not limited to weekends, holidays, and nights during Court Terms.
- Maintaining on-call availability for security and safety emergencies.
- Responsible for reporting potential threat activities, behavior and relevant identification of potential risks that may affect the Court and judiciary.
- Responsible for the information management of the Court Security Information System (CSIS), to include conducting risk/threat assessments, reviewing documents, and analyzing information relevant to the identification of threatening behavior and patterns of risk.
- Maintaining and developing networks for information sharing and collection initiatives relevant to the mission of the office within the Illinois judicial, law enforcement, and criminal justice communities.
- Monitoring individuals through physical security and electronic monitoring and scanning systems.
- Aiding first responders in emergencies and evacuations in compliance with state and federal regulations.
- Conducting background checks/investigations, security surveys and providing security recommendations for improvements at Justices' offices, Appellate and Circuit Courts.
- Performing executive protection duty assignments for Justices, with responsibility for the personal protection, scheduling, transportation, assessment of risk information, and other security and safety-related functions as required.

- Providing education and training programs for the Judiciary, Marshals and Administrative Office of the Illinois Courts Staff.
- Performing other duties as assigned.

**EDUCATION/EXPERIENCE:** Completion of a High School Diploma or General Equivalency Diploma; or an equivalent combination of education and experience enough to successfully perform the essential duties of the job such as those listed above.

**REQUIREMENTS:**

- Must be qualified to carry a firearm during employment and successfully complete all required training.
- Extensive law enforcement experience and training certified by established requirements of the Illinois Law Enforcement Standards and Training Board, or the equivalent requirements of another state or entity, where reciprocity with the Illinois Law Enforcement Standards and Training Board exists. A minimum of a two-year degree from an accredited college or university is highly preferred.
- Be a certified law enforcement officer in good standing with the State of Illinois.
- Successful completion of required training and probation protocols established by the Supreme Court Marshal and the Illinois Law Enforcement Training and Standards Board.
- Available to be on-call and respond 24 hours a day 7 days a week; including but not limited to weekends, holidays, and nights during the Court Terms of the Supreme and Appellate Courts, as well as occasional travel which may include overnight stays.
- Maintain proficiency with all weapons, first-aid equipment, tactics, skills and any electronic communication equipment that is applicable and maintain an up-to-date knowledge of federal and state statutes and court cases.
- Carry a firearm in the performance of duties and maintain current required training qualification standards established by the Marshal.
- Operate and maintain assigned vehicles, weapons, and equipment.
- Effectively exhibits the ability to recognize and maintain important, sensitive, and confidential information related to Court business.
- Effectively and accurately document enforcement activities in handwritten and/or computer-generated reports.
- Perform basic computer skills, sending and receiving electronic mail.
- Responsibilities may include physical labor and endurance situations.
- Ability to ascend and descend stairs.
- Ability to stand for sustained periods of time.
- Ability to use strength to lift items needed to perform the functions of the job.
- Ability to sit, stand and walk inside and outside of building and conduct security tours of duty and safety checks.
- Ability to speak and hear.
- Ability to use close vision, color vision, peripheral vision, and depth perception along with the ability to focus vision.
- Ability to reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, firearms, and/or controls.
- Must occasionally lift and/or move more than 100 pounds, such as restraining individuals.
- Must possess a valid Illinois driver's license and demonstrate proof of automobile insurance to operate a personal vehicle on state business, as well as maintain a safe driving record.
- Successful completion of a law enforcement background investigation.
- No Felony convictions or convictions of Decertifiable Misdemeanors, as defined by the Illinois Law Enforcement Training and Standards Board, [ILETSB - Decertification](#).

**Interested individuals should submit - via email - a letter of interest, resume, and completed [Judicial Branch Employment Application](#) to:**

[courtempoyment@IllinoisCourts.gov](mailto:courtempoyment@IllinoisCourts.gov)

**This position will remain open until filled. However, those individuals submitting materials by Friday, February 27, will be given first consideration.**

**EQUAL OPPORTUNITY EMPLOYER**