

STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY	APPEARANCE (CIVIL ASSET FORFEITURE)	For Court Use Only
Instructions ▼	State of Illinois v. _____ Description of property taken _____ Claimant (First, middle, last name)	_____ Case Number
Enter above, the county name where the case was filed.		
Enter description of vehicle (year, make, and model). Include VIN #, if known.		
Enter your name as Claimant.		
Enter the Case Number given by the Circuit Clerk.		

In 1, enter your full name.

In 2, check only one box to ask for a trial with only a judge or a trial with a judge and jury. You do not have a right to a jury trial in every case.

1. I, _____ enter my appearance in this case.
 First *Middle* *Last*
2. I would like a trial with:
- a judge
- a judge and jury

Under the Code of Civil Procedure, [735 ILCS 5/1-109](#), making a statement on this form that you know to be false is perjury, a Class 3 Felony.

I certify that everything above is true and correct. I understand that making a false statement on this form is perjury and has penalties provided by law under [735 ILCS5/1-109](#).

<i>/s/</i> Your Signature	Street Address
Your Name	City, State, ZIP
Telephone	Email

If you are completing this form on a computer, sign your name by typing it. If you are completing it by hand, sign and print your name.

Enter your complete address, telephone number, and email address, if you have one.

GETTING COURT DOCUMENTS BY EMAIL: You should use an email account that you do not share with anyone else and that you check every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.

In 2, enter the date you send this form to the other parties. You must send this form by 5:00 p.m. on the same day it was filed with the Circuit Clerk.

Proof of Delivery

- 1. I am sending the *Appearance (Civil Asset Forfeiture)*
- 2. At or before 5:00 P.M. on: _____
Date

In 3, enter the State's Attorney Office where you are sending a copy of this form.

- 3. To: _____ County State's Attorney:
County Name

Address: _____
Street Address City State ZIP

Email: _____

Check the box to show how you are sending the document.
CAUTION: If you and the person you are sending the document to have an email address, you **must** use one of the first two options. Otherwise, you may use one of the other options.

- By: The court's electronic filing manager (EFM) or an approved electronic filing service provider (EFSP)
- Email (*not through an EFM or EFSP*)
Only use one of the methods below if you do not have an email address, or the person you are sending the document to does not have an email address.
- Personal hand delivery to:
 - The party
 - The party's family member who is 13 or older, at the party's residence
 - The party's lawyer
 - The party's lawyer's office
- Mail or third-party carrier

In 4, enter the lien holder's information where you are sending a copy of this form. A **lien holder** is the person/company to whom you are making your car loan payments. If there is none, leave blank.

- 4. To the lien holder of the vehicle:

Name: _____
First Middle Last

Address: _____
Street Address City State ZIP

Email: _____

Check the box to show how you are sending the document.
CAUTION: If you and the person you are sending the document to have an email address, you **must** use one of the first two options. Otherwise, you may use one of the other options.

- By: The court's electronic filing manager (EFM) or an approved service provider (EFSP)
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In 5, send copies of the document to anyone else with an interest in any of the property taken. For example, a co-owner. If there is none, leave blank.

5. To other people with an interest in the property:

Name: _____
First Middle Last

Address: _____
Street Address City State ZIP

Email: _____

Check the box to show how you are sending the document.

CAUTION: If you and the person you are sending the document to have an email address, you **must** use one of the first two options. Otherwise, you may use one of the other options.

By: The court's electronic filing manager (EFM) or an approved electronic filing service provider (EFSP)

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 - The party's lawyer
 - The party's lawyer's office
- Mail or third-party carrier

I have attached 1 or more *Additional Proof of Delivery (Civil Asset Forfeiture)* forms

If you are sending your document to more than 3 parties or lawyers, check the box and file the *Additional Proof of Delivery* with this form.

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/s/ Your Signature

Street Address

Print Your Name

City, State, ZIP

Telephone

Email

Enter your complete address, telephone number, and email address if you have one.

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