

## **ATTACHMENT C: BUDGET TEMPLATE**

### **Project Details / Costs**

**The price proposal must be submitted separately from the rest of the proposal.**

Please include details regarding costs for this project. The form of the submission should be detailed, orderly and intuitive and include the following:

**1. Organization Information**

Organization Name, Mailing Address, Contact Name(s), Title(s), e-Mail, Phone

**2. Project Scope and Deliverables Overview**

This section includes a high-level description of the deliverables, implementation services, support services, and ongoing costs after implementation, including the total cost proposal for the project.

**3. Implementation Plan, Timeline and Costs**

This section includes a detailed plan and timeline for implementation, training and ongoing support. This section should also identify the 'Mandatory' and 'Desirable' elements in the RFP that are not provided by the solution.