STEP 3

SIGN IN & RESET PASSWORD

ILLINOIS SUPREME COURT COMMISSION

ACCESS TO JUSTICE

EDUCATION. SUPPORT. EMPOWERMENT.

1. Prepare documents

2. Register

3. Sign in & reset password

4. Start a filing

5. Add or find case information

6. Add or see parties

7. Upload documents

8. Add service contacts (optional)

9. Take care of fees/fee waiver

10. Review & submit

11. Check status

(Rev 9/2023)

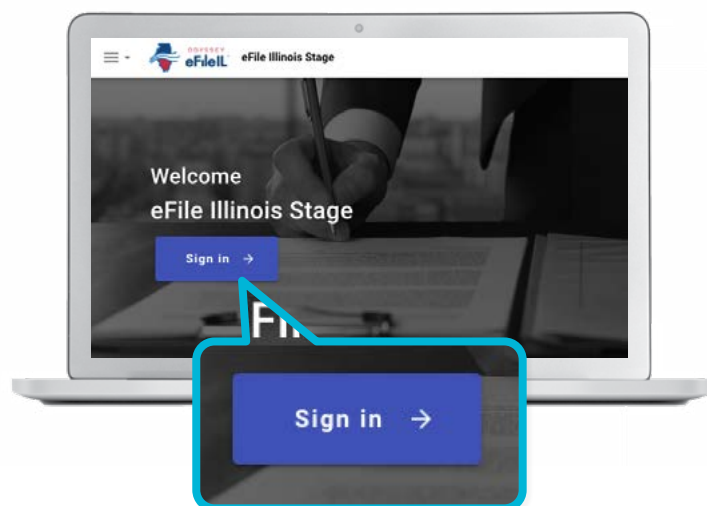*Need help? Call or text Illinois Court Help: 1-833-411-1121* | *ilcourthelp.gov*

SIGN IN & RESET PASSWORD

After you have created an account with Odyssey eFileIL, you need to sign in to e-file your documents. If you have not registered as a user, click **Register**.

For detailed instructions on how to register, see *How to e-file in Odyssey eFileIL Step 2: Register.*

GO TO *ilcourts.info/efile*

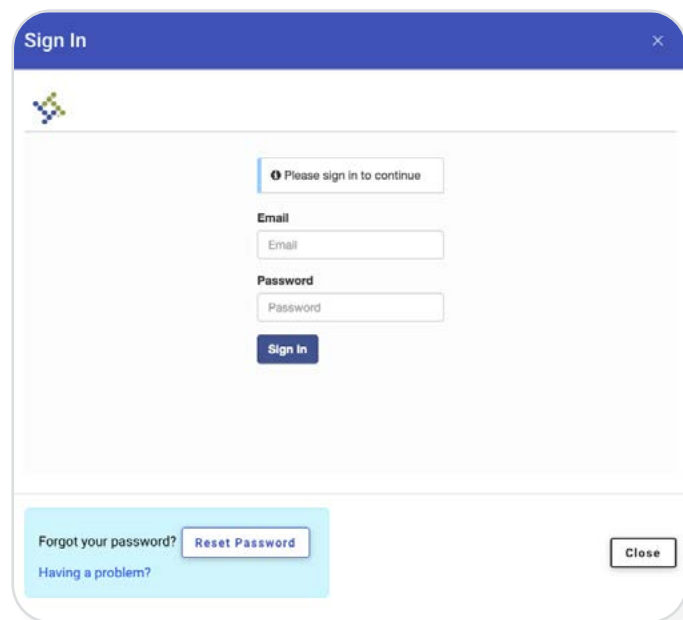1. Click the blue **Sign in** → button near the top of the screen.

ENTER YOUR EMAIL AND PASSWORD

1. Enter the email and password you used when you registered for your e-filing account.

2. Click **Sign In**.

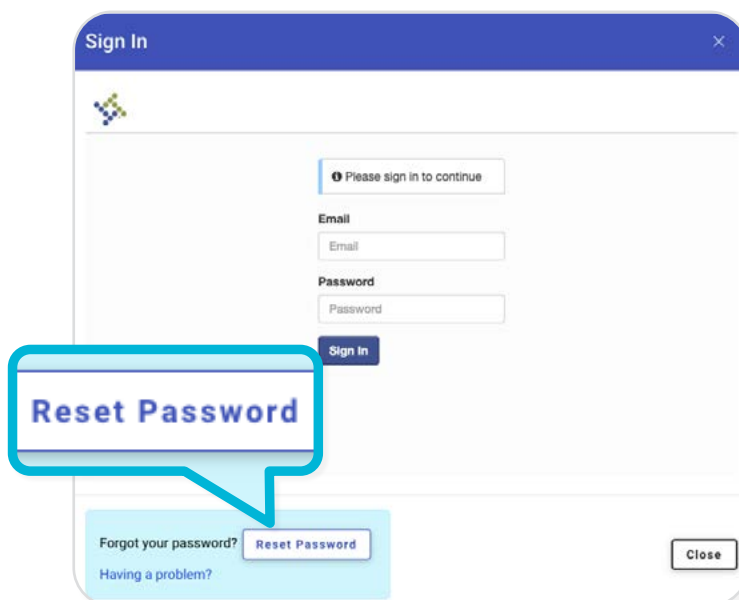   👍 You have successfully signed in to your account on Odyssey eFileIL.

   ℹ️ If you forget your password, you need to reset it and create a new one. After several failed attempts to sign in, your account may be locked, and you will need to create a new password.
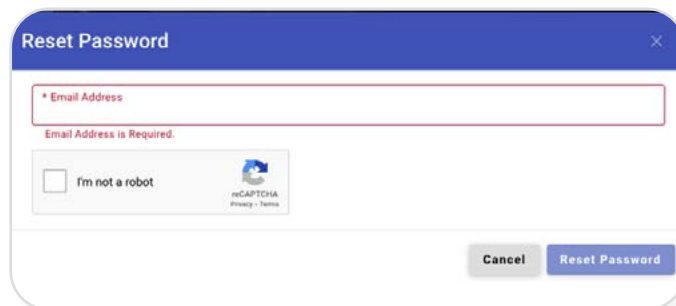
CLICK RESET PASSWORD

1. To reset your password, click **Reset Password** in the blue box.

2. On the new screen, enter the email you used when you registered for your account with Odyssey eFileIL.

3. Click the box next to **I'm not a robot**. You may be asked to click on certain types of pictures to show you are not a robot. If that happens, follow the directions that are given.

4. Click **Reset Password**.

5. A message telling you to click the link in your email will open. Check your email to find the link to reset your password.

6. Open the email and click the blue **click here** or the URL to reset your password. The email will look like this:

🛈 *If you do not see this email in your inbox, check your junk mail or spam folder. The email will be sent from no-reply@efilingmail.tylertech.cloud*
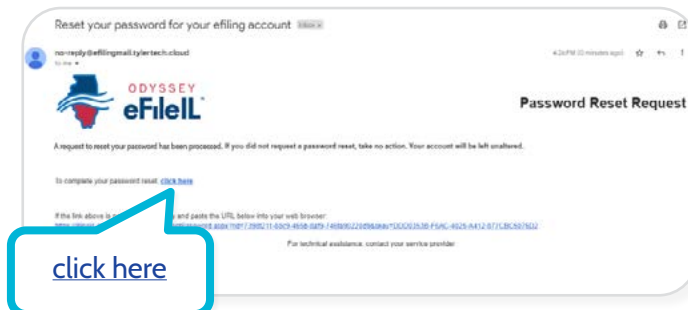
Need help? Call or text Illinois Court Help: 1-833-411-1121 | *ilcourthelp.gov*

7. On the new screen type your new password in the first box and enter the same new password again.

8. Click *Change Password*.

To complete the process of resetting your password for your account, you will need to select a new password.

Email Address
ATJtester@gmail.com

New Password

Repeat New Password

Change Password

Change Password

9. This message will appear and confirm you successfully changed your password:

You have successfully reset your password and can sign in to your Odyssey eFileIL account.

OFS EFSP Filing Interface logo

Your password has been changed successfully.

Return to OFS EFSP Filing Interface