



**For use in any Court in the State of Illinois
Complaint Form for Court Patrons on Language Access Services**

This form is intended specifically for concerns related to language access services provided by court staff. If you believe that court staff have not provided you with reasonable language access services, please complete this form. If you would like to file a complaint regarding an interpreter, please use this [form](#).

Date: _____

Name of person submitting complaint: _____

Address: _____

Phone number: _____ E-mail: _____

Complaint against: _____

Date and courthouse of alleged violation: _____

Your case number: _____

Judge's name: _____

Court staff name: _____

Reason for filing complaint:

The court did not provide an interpreter.

The interpreter did not interpret correctly.

The interpreter did not speak my language.

Other: _____

If you wish, please give us more details about your complaint:

I understand that the information provided in this document may be shared with any of the parties involved during the investigation. The submission of a complaint will NOT affect the outcome of any court matter.

I certify that the statements and information provided in this, and any attached document are true and correct to the best of my knowledge.

Please send a copy of the completed form by email to the Access to Justice Division at AccessToJustice@IllinoisCourts.gov or by certified mail to the Administrative Office of the Illinois Courts (AOIC) at 222 N. LaSalle St., 13th Fl., Chicago, IL 60601. The AOIC will confirm receipt of your complaint within 5 business days.

Signature: _____

Date: _____