

Getting Started

Petition for Leave to Appeal

IMPORTANT: This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to use the *Petition for Leave to Appeal* forms. Your use of the forms does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *HOW TO PREPARE AND FILE A PETITION FOR LEAVE TO APPEAL* instruction sheet and the instructions on the form.

Name of form:	<i>Petition for Leave to Appeal</i>
Purpose of the form:	To ask the Illinois Supreme Court to change a decision by the appellate court.
Types of cases the form CAN be used for:	Civil and criminal cases after the appellate court has made a final decision.
Types of cases the form CANNOT be used for:	Appeals to any other court, direct appeals to the Illinois Supreme Court from the trial court, and when the appellate court has issued a Certificate of Importance.
Cost to file the form:	You must pay a \$50 filing fee to the Clerk of the Illinois Supreme Court when you file a <i>Petition for Leave to Appeal</i> that starts a new case, unless you file an <i>Application for Waiver of Court Fees (Supreme Court)</i> and the Court approves your <i>Application</i> , which you can find at: ilcourts.info/forms .
Special information or papers needed to complete the form:	<ul style="list-style-type: none"> ○ You need to know the date of the appellate court's final order or decision, including the dates any request for rehearing or publication were decided. ○ You need to refer to the record on appeal and make a short argument with citations to legal authorities (cases, statutes, laws, etc.) to support your argument. ○ You must attach a copy of the appellate court's final order or decision to the appendix of your <i>Petition for Leave to Appeal</i>.
Statute and rules covering the form:	Illinois Supreme Court Rules 315 , 317 , 341 , 342 , 612 , 660 , and 660A .
Where to find the form and instruction sheet:	ilcourts.info/forms and click on the "Supreme Court Forms" tab.
Where to get access to a computer and scanner to file and serve:	The Illinois Supreme Court Clerk's office will have a computer and scanner where you can scan, save, and then use the computer to e-file and serve your document. Your trial court clerk's office, appellate court clerk's office, or library may also have a computer and scanner you can use. For a list of legal self-help centers: ilao.info/lshc-directory .
For more information:	Read the <i>HOW TO PREPARE AND FILE A PETITION FOR LEAVE TO APPEAL</i> instructions that come with this form. You may also contact the Clerk of the Illinois Supreme Court's office at: ilcourts.info/SupremeClerks .