

Getting Started

MOTION TO REMOVE EVICTION COURT FILE FROM PUBLIC RECORD

IMPORTANT: This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to ask the court to remove your eviction court file from the public record. Your use of the forms does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *How to File & Send a Motion to Remove Eviction Court File from Public Record* instruction sheet and the instructions on the forms.

Names of forms:	<ul style="list-style-type: none">• <i>Motion to Remove Eviction Court File from Public Record</i>• <i>Notice of Court Date for Motion</i>• <i>Order to Remove Eviction Court File from Public Record</i>
Purpose of the forms:	Use these forms when you want to prevent future landlords, credit agencies, and others from seeing your eviction case. These forms will help you ask the court to remove the eviction court file from the public record and notify the landlord or owner that you are making the request. These forms cannot change the outcome of your eviction case; they can only change who can see it.
Types of cases the forms CAN be used for:	Residential evictions. Residential eviction cases are those that involve property that was rented for use as a place to live.
Types of cases the forms CANNOT be used for:	Commercial eviction cases. Commercial eviction cases are those that involve property that was rented for use by a business.
Special information or papers needed to complete the forms:	You will need the name and email or street address of the person you are sending the document to. Usually, this is the owner or landlord who filed the eviction case or their lawyer.
Statutes covering the forms:	735 ILCS 5/9-121
Where to find the forms and instruction sheet:	ilcourts.info/eviction-forms
For more information:	Read the <i>How to File & Send a Motion to Remove Eviction Court File from Public Record</i> instructions that come with these forms. You may also find more information, resources, and the location of your local legal self-help center at illinoislegalaid.org .