

Getting Started

Supreme Court Motion

IMPORTANT: This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to use the *Motion* forms. Your use of the forms does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *HOW TO FILE A SUPREME COURT MOTION* instruction sheet and the instructions on the forms.

Names of forms:	<ul style="list-style-type: none"> • <i>Motion</i> • <i>Order</i> • <i>Additional Proof of Service</i> (if needed)
Purpose of the forms:	Use these forms when you want the Supreme Court to take action on your appeal.
Types of cases the forms CAN be used for:	Any civil or criminal case before the Supreme Court, except original actions in the Supreme Court. (See Rules 381 , 382 , 383 , and 384)
Types of cases the forms CANNOT be used for:	Cases that are not filed in the Supreme Court and original actions in the Supreme Court
Cost to File the forms:	None, unless filing a <i>Motion</i> will start a new case. An example of this is a request for more time to file a petition for leave to appeal.
Special information or papers needed to complete the forms:	<p>You will need:</p> <ul style="list-style-type: none"> • copies of the <i>Motion</i> and <i>Order</i> for each of the other parties or lawyers; • the names and addresses of the other parties or lawyers; • the name and address of the court where the document is being filed; AND • the Supreme Court case number, if one has been assigned. <p>Businesses other than sole proprietorships cannot represent themselves in court. Please talk to a lawyer.</p>
Statutes and rules covering the forms:	Illinois Supreme Court Rules 11 , 12 , and 361
Where to find the forms and instruction sheet:	illinoiscourts.gov/Forms/approved/supreme/supreme.asp
Where to get access to a computer and scanner to file and serve:	The Supreme Court Clerk's office will have a computer and scanner where you can scan, save, and then use the computer to e-file and serve your document.
For more information:	Read the <i>HOW TO FILE A SUPREME COURT MOTION</i> instruction sheet that comes with these forms. You may also contact the Supreme Court. You can find the contact information for the Supreme Court online at: illinoiscourts.gov/SupremeCourt/supportstaff.asp