

FILED

DEC 19 2024

**SUPREME COURT
CLERK**



ILLINOIS CONFERENCE OF CHIEF CIRCUIT JUDGES

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

Hon. Katherine S. Gorman, Chair
Peoria County Courthouse
324 Main Street, Room 215
Peoria, IL 61602-1363
(309) 672-6047
kgorman@peoriacounty.org

Administrative Office of Illinois Courts
222 N. LaSalle Street, 13th Floor
Chicago, IL 60601

3101 Old Jacksonville Road
Springfield, IL 62704

December 19, 2024

Honorable Cynthia A. Grant
Clerk of the Supreme Court
Supreme Court Building
Springfield, IL 62701-1791

Re: Uniform Citation and Complaint Form

Dear Ms. Grant:

Effective January 1, 2025, Public Act 103-0789 requires that all Illinois Citation and Complaint Forms include an admonishment that a defendant's failure to appear in court may lead to significant consequences impacting the violator's driving privileges.

In compliance with these new requirements under 625 ILCS 5/6-308, the Illinois Uniform Citation and Complaint Form has been updated accordingly by modifying the Notice to Appear language on the Violator copy of the citation form as follows:

NOTICE TO APPEAR

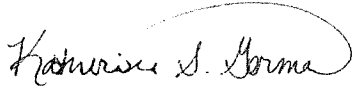
The results of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine penalties, assessment, and cost as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order a warrant to be issued, other significant consequences affecting your driving privileges, or you may be tried and sentenced in your absence.

Effective January 1, 2025, all agencies must update their electronic citation programs to comply with the new standards. Agencies using paper citation forms may continue to use their existing stock approved on September 1, 2023, provided they apply a sticker over the "Notice to Appear" admonishments on the Violator copy until updated forms with the required revisions are ordered.

In addition, clarifying language has been added to the Notices of Consent for entry of Judgment.

There have been no changes to the Printing Instructions. The Conference of Chief Circuit Judges (Conference) approved these amendments on December 6, 2024. On behalf of the Conference, I hereby submit the amended Uniform Citation and Complaint Form, effective immediately.

Sincerely,

A handwritten signature in cursive script, reading "Katherine S. Gorman". The signature is written in black ink and is positioned above the printed name.

Katherine Gorman
Chief Judge, 10th Judicial Circuit
Chair, Illinois Conference of Chief Circuit Judges

FILED

DEC 19 2024

SUPREME COURT
CLERKNOTE: USE SEPARATE CITATION
FOR EACH VIOLATION

COMPLAINANT	*0000000*		0000000	
			DCN	
	CASE NO.		ISP DIST OCC.	
	COUNTY OF		TOWNSHIP OF <input type="checkbox"/> TWP. RD.	
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.	
	NAME (Last) (First) (M.I.)		SID #	
	ADDRESS (Street) (Apt.)		EYES GENDER	
	CITY STATE ZIP		HAIR HEIGHT WEIGHT	
	DR. LIC. STATE <input type="checkbox"/> CDL		EXPIR. DATE DATE OF BIRTH	
	The Undersigned states that on ____ / ____ / ____ at ____ A.M. P.M. Defendant did unlawfully operate:			
	REGISTR. NO. STATE YEAR US DOT #			
	MAKE YEAR COLOR			
	051 <input type="checkbox"/> PEDESTRIAN 061 <input type="checkbox"/> TRAIL/SEMI-TRAIL 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK <input type="checkbox"/> COMMERCIAL MOTOR VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>			
	009 <input type="checkbox"/> BUS 066 <input type="checkbox"/> TRUCK TRACTOR 060 <input type="checkbox"/> RECREATIONAL VEIL <input type="checkbox"/> PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/>			
043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER CODE(S) <input type="checkbox"/> 16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>				
VIOLATION	Upon a Public Highway, or other Location, Specifically _____			
	Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT			
	I.V.C. 625 ILCS 5/ :			
	<input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL			
	<input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT			
	<input type="checkbox"/> 6-303 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING ____ MPH IN A ____ MPH ZONE			
	<input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE			
	<input type="checkbox"/> 11-501(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P			
	<input type="checkbox"/> 11. CS <input type="checkbox"/> LOCAL ORDINANCE CH. ____ ACT ____ / SEC ____			
	NATURE OF OFFENSE _____			
INCIDENT	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL REP. NO. _____			
	ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE			
	VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR			
	METHOD: 0. <input type="checkbox"/> H.H. RADAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A.CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR			
	6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR			
	NOTATIONS: _____			
	METHOD OF RELEASE (see middle portion, back side of Gold copy)			
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____			
	<input type="checkbox"/> COURT APPEARANCE REQUIRED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.			
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.			
NOTICE TO APPEAR	CIRCUIT COURT LOCATION AND DATE			
	ADDRESS / COURTHOUSE			
	CITY ZIP IL ON AT A.M. P.M.			

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR OFFICER'S SIGNATURE I.D. NO.

NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION

COMPLAINT COPY
BACKER

Vehicle types as defined in 625 ILCS 5/1 et seq. and recorded in the Vehicle Section of the Citation.

CODE	DESCRIPTION	CODE	DESCRIPTION
000	AIRBOAT	048	NON-DIVISIBLE LOAD OR VEHICLE
001	ALL TERRAIN VEHICLE (ATV)	049	NON-POWERED WATERCRAFT
002	AMBULANCE	050	OFF-HIGHWAY MOTORCYCLE
003	ANTIQUE VEHICLE	051	ORGAN TRANSPORT VEHICLE
004	APPORTIONABLE SEMI-TRAILER	052	PASSENGER CAR
005	APPORTIONABLE TRAILER	053	PEDESTRIAN
006	AUTHORIZED EMERGENCY VEHICLE	054	PERSONAL WATER CRAFT
092	AUTOCYCLE	055	POLE TRAILER
007	BICYCLE	056	POLICE VEHICLE
008	BOAT/WATERCRAFT	057	RAILROAD TRACK EQUIPMENT
009	BUS	058	RAILROAD TRAIN
010	CAMPING TRAILER	059	REBUILT VEHICLE
011	CHARITABLE VEHICLE	060	RECREATIONAL VEHICLE
012	COMMUTER VAN	061	RECREATIONAL BOAT
013	CONVERTER DOLLY	062	RECREATIONAL OFF-HIGHWAY VEHICLE
014	CUSTOM VEHICLE	063	REPAIRED VEHICLE
015	CYCLE	064	REPLICA TROLLEY
016	DERELICT VEHICLE	065	RESCUE VEHICLE
017	ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE	066	ROAD TRACTOR
018	EXPANDED-USE ANTIQUE VEHICLE	067	RURAL MAIL DELIVERY VEHICLE
019	FARM TRACTOR	068	SAILBOAT
020	FIRE DEPARTMENT VEHICLE	069	SCHOOL BUS
021	FLEET SAFETY VEHICLE	070	SNOWMOBILE
022	FOREIGN VEHICLE	071	SPECIAL HAULING VEHICLE
023	GOLF CART	072	SPECIAL MOBILE EQUIPMENT
024	GREY MARKET VEHICLE	073	SPECIALLY CONSTRUCTED VEHICLE
025	HOUSE TRAILER	074	SPECIALTY PROP CRAFT
026	IMPLEMENT OF HUSBANDRY	075	STINGER-STEERED SEMITRAILER
027	JUNK VEHICLE	076	STREETCAR
028	LIFEBOAT	077	STREET ROD
029	LIMOUSINE	078	TANK VEHICLE
030	LOW-SPEED ELECTRIC BICYCLE	079	TOW-TRUCK
031	LOW-SPEED GAS BICYCLE	080	TRACKLESS TROLLEY COACH
032	LOW-SPEED VEHICLE	081	TRAILER OR SEMI-TRAILER
033	MATERIALLY ALTERED VEHICLE	082	TRANSIT BUS
034	MAXI-CUBE VEHICLE	083	TRAVEL TRAILER
035	MEDICAL CARRIER	084	TRUCK
036	MEDICAL TRANSPORT VEHICLE	085	TRUCK CAMPER
037	MODIFIED VEHICLE	086	TRUCK TRACTOR
038	MOTORBOAT	087	TRUCKSTER
039	MOTORHOME, MINI-MOTORHOME, VAN CAMPER	088	TYPE I SCHOOL BUS
040	MOTOR VEHICLE	089	TYPE II SCHOOL BUS
041	MOTOR DRIVEN CYCLE	090	UTILITY SERVICE VEHICLE
042	MOPED	091	WRECKER
043	MOTORCYCLE	998	OTHER
044	MOTORIZED WHEELCHAIR	999	NONE
045	MULTIFUNCTION SCHOOL ACTIVITY BUS		
046	MULTIPURPOSE PASSENGER VEHICLE		
047	NONCOMMERCIAL VEHICLE		

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

COMPLAINT	*0000000*		0000000		DCN		
	CASE NO.		ISP DIST. OCC.		REPORT OF CONVICTION		
DEFENDANT	COUNTY OF		TOWNSHIP OF		<input type="checkbox"/> TWP. RD.		
	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS.		<input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.		
	NAME (Last) (First) (M.I.)		SID #				
	ADDRESS (Street) (Apt.)		EYES		GENDER		
	CITY STATE ZIP		HAIR		HEIGHT	WEIGHT	
VEHICLE	DR. LIC.		STATE	<input type="checkbox"/> CDL	EXPIR. DATE	DATE OF BIRTH	
	The Undersigned states that on ____/____/____ at ____ A.M. P.M. Defendant did unlawfully operate:						
VIOLATION	REGISTR. NO.		STATE		YEAR		
	MAKE		YEAR		COLOR		
	053 <input type="checkbox"/> PEDESTRIAN 081 <input type="checkbox"/> TRAIL/SEMI-TRAIL 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK		COMMERCIAL MOTOR VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>				
	009 <input type="checkbox"/> BUS 086 <input type="checkbox"/> TRUCK TRACTOR 060 <input type="checkbox"/> RECREATIONAL VEIL		PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/>				
	043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>				
INCIDENT	Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT						
	I.V.C. 625 ILCS 5/ :						
	<input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL <input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT <input type="checkbox"/> 6-303 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING ____ MPH IN A ____ MPH ZONE <input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE <input type="checkbox"/> 11-501(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P <input type="checkbox"/> ILCS <input type="checkbox"/> LOCAL ORDINANCE CIL ____ ACT ____ /SEC ____						
	NATURE OF OFFENSE						
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL <input type="checkbox"/> REP. NO. _____ ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR METHOD: 0. <input type="checkbox"/> H.H. RADAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A.CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR 6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR NOTATIONS: _____						
NOTICE TO APPEAR	METHOD OF RELEASE (see middle portion, back side of Gold copy) <input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____ <input type="checkbox"/> COURT APPEARANCE REQUIRED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date. <input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.						
	CIRCUIT COURT LOCATION AND DATE						
	ADDRESS / COURTHOUSE						
	CITY		ZIP	IL	ON	AT	A.M. P.M.
	Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.						

MONTH / DAY / YEAR

OFFICER'S SIGNATURE

I.D. NO.

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

REPORT OF CONVICTION
BACKER

Court Action and Other Orders

- ☐ ORIGINAL CHARGE
- ☐ AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: _____
- ☐ 625 ILCS 5/ _____
- ☐ ILCS ☐ LOCAL ORDINANCES CH. _____ ACT _____ /SEC. _____

PLEAS

- ☐ PLEAD GUILTY _____ DATE _____ / _____ / _____
- ☐ PLEAD NOT GUILTY _____ / _____ / _____

FINDINGS:

NOTE: A DISPOSITION IN THIS COLUMN WILL RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

NOTE: A DISPOSITION IN THIS COLUMN WILL NOT RESULT IN THE SECRETARY OF STATE RECORDING A CONVICTION ON THE DRIVER'S RECORD

- | | |
|---|---|
| <input type="checkbox"/> GUILTY (CONVICTION) | <input type="checkbox"/> NOT GUILTY |
| <input type="checkbox"/> EX PARTE | <input type="checkbox"/> NOLLE PROSEQUI |
| <input type="checkbox"/> SUPERVISION VACATED / JUDGMENT ENTERED | <input type="checkbox"/> DISMISSED |
| <input type="checkbox"/> CONDITIONAL DISCHARGE | <input type="checkbox"/> STRICKEN ON LEAVE TO REINSTATE |
| <input type="checkbox"/> PROBATION | <input type="checkbox"/> COURT SUPERVISION |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> OTHER _____ |

_____/_____/_____
DATE ORDER ENTERED

SIGNATURE OF CLERK

FOR SECRETARY OF STATE USE ONLY:

COURT	DATE OF CONVICTION	COUNTY OF RESIDENCE	LAW SECTION	SUBSECTION

SEND TO: SECRETARY OF STATE
DRIVER SERVICES DEPARTMENT
2701 SOUTH DIRKSEN PARKWAY
SPRINGFIELD, ILLINOIS 62723

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

COMPLAINT	*0000000*		0000000		DCN
	CASE NO.		ISP DIST. OCC.		COURT DISPOSITION
	COUNTY OF		TOWNSHIP OF		
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.		
	NAME		SID #		
	(Last) (First) (M.I.)				
	ADDRESS		EYES		GENDER
	(Street) (Apt.)		CITY STATE ZIP		HAIR HEIGHT WEIGHT
VEHICLE	DR. LIC.		STATE	<input type="checkbox"/> CDL	EXPIR. DATE
			DATE OF BIRTH		
The Undersigned states that on ____ / ____ / ____ at ____ A.M. P.M. Defendant did unlawfully operate:					
VEHICLE	REGISTR. NO.		STATE	YEAR	US DOT #
	MAKE		YEAR	COLOR	
	051 <input type="checkbox"/> PEDESTRIAN 061 <input type="checkbox"/> TRAIL/SEMI-TRAIL 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK		<input type="checkbox"/> COMMERCIAL MOTOR VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>		
	009 <input type="checkbox"/> BUS 096 <input type="checkbox"/> TRUCK TRACTOR 060 <input type="checkbox"/> RECREATIONAL VEH.		PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/>		
	043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Upon a Public Highway, or other Location, Specifically _____					
Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT					
VIOLATION	I.V.C. 625 ILCS 5/ :				
	<input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL				
	<input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED ACCIDENT				
	<input type="checkbox"/> 6-303 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING _____ MPH IN A _____ MPH ZONE				
	<input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE				
INCIDENT	<input type="checkbox"/> 11-504(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P				
	<input type="checkbox"/> ILCS <input type="checkbox"/> LOCAL ORDINANCE CHL _____ ACT _____ SEC. _____				
	NATURE OF OFFENSE				
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL				
	ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE				
NOTICE TO APPEAR	VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR				
	METHOD: 0. <input type="checkbox"/> LIDAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A.CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR				
	6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR				
	NOTATIONS:				
	METHOD OF RELEASE (see middle portion, back side of Gold copy)				
NOTICE TO APPEAR	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____				
	<input type="checkbox"/> COURT APPEARANCE REQUIRED				
	You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.				
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED				
	If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.				
CIRCUIT COURT LOCATION AND DATE					
ADDRESS / COURTHOUSE					
CITY ZIP IL ON AT A.M. P.M.					

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR OFFICER'S SIGNATURE I.D. NO.

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

COURT DISPOSITION
BACKER

HEARING JUDGE _____

Court Action and Other Orders

- ☐ ORIGINAL CHARGE
- ☐ AMENDED CHARGE OR LESSER INCLUDED OFFENSE OF: _____
- ☐ 625 ILCS 5/ _____
- ☐ ILCS ☐ LOCAL ORDINANCES CH. _____ ACT _____ /SEC. _____

DATE _____

FINDINGS:

/ /

- | | |
|--|--|
| <input type="checkbox"/> 1. GUILTY | <input type="checkbox"/> 6. TURNED OVER TO OTHER AUTHORITY |
| <input type="checkbox"/> 2. NOT GUILTY | <input type="checkbox"/> 7. CHARGES AMENDED |
| <input type="checkbox"/> 3. NOLLE PROSEQUI | <input type="checkbox"/> 8. STRICKEN ON LEAVE TO REINSTATE |
| <input type="checkbox"/> 4. EX PARTE | <input type="checkbox"/> 9. ASSIST |
| <input type="checkbox"/> 5. DISMISSED | <input type="checkbox"/> 10. COURT SUPERVISION |

FINE \$ _____

ASSESSMENTS \$ _____ ASSESSMENT SCHEDULE: _____

 CONDITIONAL ASSESSMENTS \$ _____ CRIMINAL ASSESSMENT WAIVER _____ %
 (Non-IVC Violations Only)

RESTITUTION \$ _____

TO:

NAME _____

STREET _____

CITY STATE ZIP

TOTAL \$ _____

SIGNATURE OF CLERK _____

MAIL TO:

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

COMPLAINT	*0000000*		0000000		DCN
	CASE NO.		ISP DIST. OCC.		POLICE RECORD
	COUNTY OF		TOWNSHIP OF		
DEFENDANT	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/ VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.		
	NAME SID #				
	(Last)		(First)		(M.I.)
	ADDRESS		EYES		GENDER
	(Street)		(Apt.)		
CITY STATE ZIP		HAIR	HEIGHT	WEIGHT	
DR. LIC.		STATE	<input type="checkbox"/> CDL	EXPIR. DATE	DATE OF BIRTH
The Undersigned states that on ____/____/____ at ____ A.M. P.M. Defendant did unlawfully operate:					
VEHICLE	REGISTR. NO.		STATE		YEAR
	MAKE		YEAR		COLOR
	<input type="checkbox"/> 053 PEDESTRIAN <input type="checkbox"/> 081 TRAIL/SEMI-TRAIL <input type="checkbox"/> 052 PASSENGER CAR <input type="checkbox"/> 084 TRUCK		COMMERCIAL MOTOR VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>		
	<input type="checkbox"/> 009 BUS <input type="checkbox"/> 096 TRUCK TRACTOR <input type="checkbox"/> 060 RECREATIONAL VEH.		PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/>		
	<input type="checkbox"/> 043 MOTORCYCLE <input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Upon a Public Highway, or other Location, Specifically _____					
Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT					
VIOLATION	I.V.C. 625 ILCS 5/ :				
	<input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL				
	<input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT				
	<input type="checkbox"/> 6-303 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING _____ MPH IN A _____ MPH ZONE				
	<input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE				
<input type="checkbox"/> 11-501(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P					
<input type="checkbox"/> ILCS <input type="checkbox"/> LOCAL ORDINANCE CH. _____ ACT _____ /SEC. _____					
NATURE OF OFFENSE _____					
INCIDENT	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL				
	ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE				
	VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR				
	METHOD: 0. <input type="checkbox"/> HIL/RAIDAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A/CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR				
	6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR				
NOTATIONS: _____					
NOTICE TO APPEAR	METHOD OF RELEASE (see middle portion, back side of Gold copy)				
	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____				
	<input type="checkbox"/> COURT APPEARANCE REQUIRED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.				
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.				
	CIRCUIT COURT LOCATION AND DATE				
ADDRESS / COURTHOUSE					
CITY	ZIP	IL	ON	AT	A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR

OFFICER'S SIGNATURE

I.D. NO.

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

POLICE RECORD BACKER

BLANK

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

COMPLAINT	*0000000*		0000000		DCN
	CASE NO.		ISP DIST. OCC.		VIOLATOR
	COUNTY OF		TOWNSHIP OF		<input type="checkbox"/> TWP. RD.
	<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.		
DEFENDANT	NAME		SID #		
	(Last) (First) (M.I.)				
	ADDRESS (Street) (Apt.)		EYES	GENDER	
	CITY STATE ZIP		HAIR	HEIGHT	WEIGHT
VEHICLE	DR. LIC.	STATE	<input type="checkbox"/> CDL	EXPIR. DATE	DATE OF BIRTH
	The Undersigned states that on ____/____/____ at ____ A.M. P.M. Defendant did unlawfully operate:				
	REGISTR. NO.	STATE	YEAR	US DOT #	
	MAKE	YEAR	COLOR		
VIOLATION	053 <input type="checkbox"/> PEDESTRIAN 081 <input type="checkbox"/> TRAIL/SEMI-TRAIL 052 <input type="checkbox"/> PASSENGER CAR 084 <input type="checkbox"/> TRUCK 009 <input type="checkbox"/> BUS 046 <input type="checkbox"/> TRUCK TRACTOR 060 <input type="checkbox"/> RECREATIONAL VEH. 043 <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER CODE(S)				
	COMMERCIAL MOTOR VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/> PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/> 16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>				
	Upon a Public Highway, or other Location, Specifically _____				
	Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT				
INCIDENT	I.V.C. 625 ILCS 5/ : <input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL <input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT <input type="checkbox"/> 6-305 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING ____ MPH IN A ____ MPH ZONE <input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE <input type="checkbox"/> 11-501(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P <input type="checkbox"/> ILCS <input type="checkbox"/> LOCAL ORDINANCE CIL _____ ACT _____ SEC. _____				
	NATURE OF OFFENSE _____				
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL REP. NO. _____ ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR METHOD: 0. <input type="checkbox"/> 11/LR/RADAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR 6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR				
	NOTATIONS: _____				
NOTICE TO APPEAR	METHOD OF RELEASE (see middle portion, back side of Gold copy) <input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____ <input type="checkbox"/> COURT APPEARANCE REQUIRED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date. <input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.				
	CIRCUIT COURT LOCATION AND DATE				
	ADDRESS / COURTHOUSE				
	CITY	ZIP	IL	ON	AT A.M. P.M.

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH DAY YEAR OFFICER'S SIGNATURE I.D. NO.

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

READ THESE INSTRUCTIONS CAREFULLY

If your ticket is marked (X) "**COURT APPEARANCE REQUIRED**":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section. However, if you want to plead "**NOT GUILTY**", complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side of the blue copy.

If your ticket is marked (X) "**NO COURT APPEARANCE REQUIRED**" you have the following two (2) options:

1. If you wish to plead "**GUILTY**", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the bottom half, of the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)

2. If you wish to plead "**NOT GUILTY**", complete the form entitled "Avoid Multiple Court Appearances" on the top half, of the back side, of the blue copy and follow those instructions. If you are found guilty, the total amount assessed may be greater than the amount assessed on a guilty plea.

NOTICE TO APPEAR

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order a warrant to be issued, other significant consequences affecting your driving privileges, or you may be tried and sentenced in your absence.

NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance or an offense requiring a court appearance punishable by fine only, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

COMPLAINT	*0000000*		0000000		DCN
	CASE NO.		ISP DIST. OCC.		COURT COMMUNICATION
COUNTY OF		TOWNSHIP OF		<input type="checkbox"/> TWP. RD.	
<input type="checkbox"/> PEOPLE STATE OF ILLINOIS VS. <input type="checkbox"/> CITY/VILLAGE OF MUNICIPAL CORPORATION PLAINTIFF		VS.			
DEFENDANT	NAME SID #				
	(Last)		(First)		(M.I.)
	ADDRESS (Street)			EYES	GENDER
	CITY STATE ZIP (Apt.)			HAIR	HEIGHT
	DR. LIC.			EXPIR. DATE	DATE OF BIRTH
STATE <input type="checkbox"/> CDL					
The Undersigned states that on ____ / ____ / ____ at ____ A.M. P.M. Defendant did unlawfully operate:					
VEHICLE	REGISTR. NO.		STATE		YEAR
	MAKE		YEAR		COLOR
	003 <input type="checkbox"/> PEDESTRIAN 004 <input type="checkbox"/> TRAIL/SEMI-TRAIL 005 <input type="checkbox"/> PASSENGER CAR 006 <input type="checkbox"/> TRUCK		COMMERCIAL MOTOR VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>		
	009 <input type="checkbox"/> BUS 010 <input type="checkbox"/> TRUCK TRACTOR 011 <input type="checkbox"/> RECREATIONAL VEH.		PLACARDED HAZ. MATERIAL: YES <input type="checkbox"/> NO <input type="checkbox"/>		
012 <input type="checkbox"/> MOTORCYCLE 013 <input type="checkbox"/> OTHER CODE(S)		16 OR MORE PASS. VEHICLE: YES <input type="checkbox"/> NO <input type="checkbox"/>			
Upon a Public Highway, or other Location, Specifically _____					
Located in the County and State Aforesaid and Did Then and There Commit the Following Offense <input type="checkbox"/> URBAN DISTRICT					
VIOLATION	I.V.C. 625 ILCS 5/ :				
	<input type="checkbox"/> 3-707 OPERATING UNINSURED VEHICLE <input type="checkbox"/> 11-502 () ILLEGAL TRANSPORTATION ALCOHOL <input type="checkbox"/> 6-101 NO VALID DRIVER'S LICENSE <input type="checkbox"/> 11-601(a) FAILURE TO REDUCE SPEED/ACCIDENT <input type="checkbox"/> 6-303 () DRIVING WHILE LICENSE SUSPENDED/REVOKED <input type="checkbox"/> 11-601(b) SPEEDING ____ MPH IN A ____ MPH ZONE <input type="checkbox"/> 11-305 DISOBEYING TRAFFIC CONTROL DEVICE <input type="checkbox"/> 11-709 () IMPROPER LANE USAGE <input type="checkbox"/> 11-501(a) () DRIVING UNDER INFLUENCE <input type="checkbox"/> 12-603.1 FAILURE TO WEAR SEAT BELT () D () P <input type="checkbox"/> ILCS <input type="checkbox"/> LOCAL ORDINANCE CHL. ____ ACT ____ SEC. ____				
	NATURE OF OFFENSE _____				
	CRASH TYPE: <input type="checkbox"/> DRIVER INJURY ONLY <input type="checkbox"/> PROPERTY DAMAGE <input type="checkbox"/> PERSONAL INJURY <input type="checkbox"/> FATAL				
	ROAD CONDITIONS: <input type="checkbox"/> WET <input type="checkbox"/> DRY <input type="checkbox"/> SNOW <input type="checkbox"/> ICE <input type="checkbox"/> FOG <input type="checkbox"/> CLEAR				
INCIDENT	VISIBILITY: <input type="checkbox"/> DAY <input type="checkbox"/> NIGHT <input type="checkbox"/> RAIN <input type="checkbox"/> SNOW				
	METHOD: 0. <input type="checkbox"/> ILL. RADAR 1. <input type="checkbox"/> PLAIN CAR 2. <input type="checkbox"/> RADAR 3. <input type="checkbox"/> A.CRAFT 4. <input type="checkbox"/> MARKED 5. <input type="checkbox"/> VASCAR				
	6. <input type="checkbox"/> C. SIGNED 7. <input type="checkbox"/> ASSIST 8. <input type="checkbox"/> ACCIDENT 9. <input type="checkbox"/> OTHER 10. <input type="checkbox"/> LIDAR				
	NOTATIONS: _____				
	METHOD OF RELEASE (see middle portion, back side of Gold copy)				
NOTICE TO APPEAR	<input type="checkbox"/> PRE-TRIAL RELEASE: DETAINED Location: _____				
	<input type="checkbox"/> COURT APPEARANCE REQUIRED You are required to come to court on the date, time and place noted below. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date.				
	<input type="checkbox"/> NO COURT APPEARANCE REQUIRED If you intend to plead "GUILTY" and avoid coming to court, follow the instructions to plead GUILTY and waive your court appearance. If you intend to plead "NOT GUILTY", follow the instructions on the form entitled "Avoid Multiple Court Appearances" prior to your court date and come to court on the date, time and place noted below.				
	CIRCUIT COURT LOCATION AND DATE				
	ADDRESS / COURTHOUSE _____				
CITY		ZIP		IL ON AT A.M. P.M.	

Under penalties as provided by law for false certification pursuant to Section 1-109 of the Code of Civil Procedure and perjury pursuant to Section 32-2 of the Criminal Code of 2012, the undersigned certifies that the statements set forth in this instrument are true and correct.

MONTH / DAY / YEAR OFFICER'S SIGNATURE I.D. NO.

**NOTE: USE SEPARATE CITATION
FOR EACH VIOLATION**

AVOID MULTIPLE COURT APPEARANCES

If you intend to plead **NOT GUILTY** to the ticket:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Notice to Appear section).
2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:

- ☐ A. Trial by Judge
☐ B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME

MAILING ADDRESS

CITY

STATE

ZIP

☐ I CONSENT TO TEXT MESSAGE REMINDERS

MOBILE #

EMAIL ADDRESS

3. Mail this form to the Clerk of the Court, Traffic Section, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket.

DO NOT MAIL TO THE POLICE DEPARTMENT

GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **NO COURT APPEARANCE IS REQUIRED**:

1. Complete this form.
2. Mail this form, together with the applicable to the Clerk of the Court, Traffic Section, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), **and no later than three (3) work days** before the court appearance date noted on the bottom half of the front side of the ticket in the "Notice to Appear" section or as may have been provided by the clerk of the court.

FINES, PENALTIES, ASSESSMENTS, AND COSTS

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. **(DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

PLEA OF GUILTY AND WAIVER

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE

DATE

MAILING ADDRESS

STREET

CITY

STATE

ZIP

EMAIL ADDRESS

MOBILE #

ILLINOIS UNIFORM CITATION AND COMPLAINTPRINTING INSTRUCTIONS

(UNIFORM TRAFFIC TICKET, UNIFORM CITATION)

THE ATTACHED DOCUMENT IS A COPY WHICH DOES NOT PURPORT TO REFLECT EITHER SPACING OR SIZE OF TYPE AND BECAUSE IT DOES NOT REFLECT APPROPRIATE COLORING FOR EACH LEAF, THE FOLLOWING INFORMATION IS PROVIDED:

(1) DIMENSIONS. THE OVERALL DIMENSION OF THE UNIFORM CITATION FORM SET WILL BE FOUR AND THREE-FOURTHS INCHES (4 3/4") IN WIDTH BY TEN INCHES (10") IN LENGTH. INCLUDED IN THE LENGTH (10") IS A THREE-FOURTHS INCH (3/4") PERFORATED TEAR-OFF STRIP AT THE TOP AND A FIVE-EIGHTHS INCH (5/8") PERFORATED TEAR-OFF STRIP AT THE BOTTOM.

(2) NUMBER OF LEAVES AND COLOR OF PAPER. EXCEPT AS PROVIDED BELOW, ALL UNIFORM CITATIONS SHALL INCLUDE THE FOLLOWING SIX LEAVES WHICH SHALL BE PRINTED ON THE COLOR OF PAPER AS FOLLOWS:

- | | |
|-------------------------------------|------------|
| 1. <u>COMPLAINT</u> COPY | WHITE |
| 2. <u>REPORT OF CONVICTION</u> COPY | CANARY |
| 3. <u>COURT DISPOSITION</u> COPY | WHITE |
| 4. <u>POLICE RECORD</u> COPY | GREEN |
| 5. <u>VIOLATOR</u> COPY | GOLDEN ROD |
| 6. <u>COURT COMMUNICATION</u> COPY | BLUE |

UPON A WRITTEN REQUEST BY A LAW ENFORCEMENT AGENCY TO THE CLERK OF THE CIRCUIT COURT, THE CHIEF JUDGE OF THAT CIRCUIT MAY, WITH CONCURRENCE OF THE CLERK OF THE CIRCUIT COURT, REQUEST THE CONFERENCE OF CHIEF CIRCUIT JUDGES TO AUTHORIZE THE OMISSION OF THE REPORT OF CONVICTION COPY AND/OR COURT DISPOSITION COPY.

(3) FACE OF THE CITATION.

(a) ALL PRINTING ON THE FACE OF ALL COPIES OF THE UNIFORM CITATION WILL BE IN BLACK LETTERING, EXCEPT FOR THE FOLLOWING:

- (1) THE FOLLOWING WILL BE PRINTED AS A RED BAR WITH WHITE LETTERING:

- (a) TITLES TO EACH BOX
(b) TITLE TO THE VEHICLE USE BOX.

- (2) THE FOLLOWING WILL BE IN RED PRINT:

- (a) THE TICKET NUMBER.
(b) THE TITLES TO EACH LEAF: COMPLAINT, REPORT OF CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION.
(c) THE PRINTING CRASH TYPE, DRIVER INJURY ONLY, PROPERTY DAMAGE, PERSONAL INJURY, AND FATAL LOCATED WITHIN THE INCIDENT BOX.
(d) THE PRINTING OF THE WORDS PRE-TRIAL RELEASE: DETAINED, COURT APPEARANCE REQUIRED AND NO COURT

APPEARANCE REQUIRED WITHIN THE NOTICE TO APPEAR BOX

- (e) THE PRINTING OF THE WORDS IN THE VEHICLE USE SECTION.
 - (f) THE PRINTING OF THE WORDS AND BOX FOR CDL INDICATION.
- (b) THE FOLLOWING OPTIONAL INFORMATION MAY BE ADDED TO THE FACE OF EACH LEAF:
- (1) THE WORDS "ILLINOIS CITATION AND COMPLAINT -- ILLINOIS STATE POLICE" (OR OTHER APPROPRIATE WORDING IDENTIFYING THE LAW ENFORCEMENT ENTITY OR MUNICIPALITY, IN THE CASE OF FORMS PRINTED AND ADAPTED FOR USE BY A MUNICIPALITY) MAY BE PRINTED AT THE TOP OF EACH COPY OF THE FORM.
 - (2) A BAR CODE MAY BE PLACED ABOVE THE CASE NO. FIELD IN THE COMPLAINT BOX.
 - (3) PRINT THE ADDRESS OF THE COURTHOUSE IN THE NOTICE TO APPEAR BOX.
- (c) FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505, A CHECKBOX WITH THE FOLLOWING TEXT MAY BE PRINTED IN THE NOTICE TO APPEAR BOX IN LIEU OF THE COURT DATE. IT IS ACCEPTABLE TO INCORPORATE THE COURT LOCATION ON A SINGLE LINE TO ACCOMMODATE THE TEXT BELOW.

"THE CLERK OF THE COURT WILL NOTIFY YOU OF YOUR COURT DATE WHICH SHALL BE NOT LESS THAN 14 DAYS BUT WITHIN 60 DAYS OF THE DATE OF ARREST, WHENEVER PRACTICABLE."

- (d) THE PRINTING OF THE WORDS IN THE BOXES BELOW WILL BE SCREENED SO THEY CAN BE WRITTEN OVER:
- (1) DEFENDANT BOX: (Last), (First), (M.I.) on the NAME LINE; (Street), (Apt.) on the ADDRESS LINE; and STATE on the DR. LIC. LINE.
 - (2) VIOLATION BOX: NATURE OF OFFENSE
 - (3) NOTICE TO APPEAR BOX: CITY AND ZIP, IF NOT PRINTED AS PROVIDED IN (3)(b)(3), ABOVE.
- (e) THE PERFORATED TEAR-OFF STRIP AT THE TOP AND AT THE BOTTOM OF THE COMPLAINT COPY OF THE UNIFORM CITATION SHALL HAVE IMPRINTED, IN BLACK, THE FOLLOWING WORDING:

NOTE: USE SEPARATE CITATION FOR EACH VIOLATION

ON THE PERFORATED TEAR-OFF STRIPS ON THE OTHER FIVE LEAVES, THE PRINTING OF THIS WORDING IS OPTIONAL.

(4) BACK OF THE CITATION.

- (a) APPROPRIATE PRINTING ON THE BACK SIDE OF THE POLICE RECORD COPY IS OPTIONAL.
- (b) THE PRINTING ON THE BACK SIDE OF THE COMPLAINT, REPORT OF

CONVICTION, COURT DISPOSITION, POLICE RECORD, VIOLATOR, AND COURT COMMUNICATION COPIES OF THE UNIFORM CITATION WILL BE IN BLACK LETTERING.

- (c) SPECIAL PRINTING INSTRUCTIONS FOR THE BACK SIDE OF THE VIOLATOR AND COURT COMMUNICATION COPIES OF THE UNIFORM CITATION FOR AGENCIES EXEMPT FROM SUPREME COURT RULE 505:
 - (1) THE TEXT ON THE BACK SIDE OF THE VIOLATOR COPY OF THE UNIFORM CITATION MAY BE REPLACED WITH THE TEXT PROVIDED IN **APPENDIX A**.
 - (2) THE TEXT ON THE BACK SIDE OF THE COURT COMMUNICATION COPY OF THE UNIFORM CITATION MAY BE REPLACED WITH THE TEXT PROVIDED IN **APPENDIX B**, OR IF THE AGENCY WISHES TO ELIMINATE THE TOP BOX, "AVOID MULTIPLE COURT APPEARANCES," THE TEXT ON THE BACK SIDE OF THE COURT COMMUNICATION COPY MAY BE REPLACED WITH THE TEXT IN **APPENDIX C**.
- (d) COUNTIES AUTHORIZED FOR ILLINOIS VEHICLE CODE WAIVERS PURSUANT TO (725 ILCS 5/124A-20) MAY ELIMINATE THE FOLLOWING TEXT ON THE BACK SIDE OF THE COURT DISPOSITION COPY: "(NON-IVC VIOLATION ONLY)."
- (e) THE BACK OF THE VIOLATOR COPY MAY CONTAIN A QR CODE, PLACED ABOVE THE NOTICE TO APPEAR, THAT DIRECTS THE VIOLATOR TO A WEBSITE PROVIDING THE VIOLATOR WITH MORE INFORMATION REGARDING OPTIONS AVAILABLE TO SATISFY THE CITATION.

(5) NO ADDITIONAL MODIFICATIONS TO THE PRINTING OF THE UNIFORM CITATION ARE AUTHORIZED.

APPENDIX A

READ THESE INSTRUCTIONS CAREFULLY

If your ticket is marked (X) "COURT APPEARANCE REQUIRED":

You are required to come to court on the date, time and place noted on the front side, bottom half of the ticket in the "Notice to Appear" section.

If your ticket is marked (X) "NO COURT APPEARANCE REQUIRED" and you wish to plead "**GUILTY**", complete the form entitled "PLEA OF GUILTY AND WAIVER" on the back side, of the blue copy of the ticket. Follow the instructions on that form and mail it with full payment in the applicable amount noted below.

Fines, Penalties, Assessments, and Costs

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. (DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)

NOTICE TO APPEAR

The result of your failure to appear or pay this ticket is based on whether your ticket is marked "Court Appearance Required" or "No Court Appearance Required" and may result in either a judgment of conviction being entered against you for fine, penalties, assessments, and costs as provided in the NOTICE OF CONSENT FOR ENTRY OF JUDGMENT; or, the court may order a warrant to be issued, other significant consequences affecting your driving privileges, or you may be tried and sentenced in your absence.

NOTICE OF CONSENT FOR ENTRY OF JUDGMENT

If you were charged with an offense which does not require a court appearance or an offense requiring a court appearance punishable by fine only, YOU ARE HEREBY NOTIFIED THAT:

If you do not satisfy the charge(s) against you prior to the date set for your appearance or any date to which the case is continued, you do not submit a written plea of guilty to the clerk at least (3) days before that date, and you fail to answer the charge(s) or appear in court when required, you thereby consent to the entry of a judgment of conviction against you in the amount of the statutory fine, plus the assessment in the applicable schedule for the charged offense as provided in the Criminal and Traffic Assessment Act (705 ILCS 135/1 et seq.). The total amount assessed may be greater than the amount assessed on a guilty plea, as noted above.

APPENDIX B

AVOID MULTIPLE COURT APPEARANCES

If you intend to plead **NOT GUILTY** to the ticket:

1. Complete this form and mail at least TEN (10) work days before the date set for your court appearance noted on the bottom half of the front side of this ticket (Notice to Appear section).
2. Indicate what kind of trial you want—mark only one box, complete the address section below and follow the mailing instructions in number 3 below.

I WISH TO PLEAD NOT GUILTY AND REQUEST:

☐ A. Trial by Judge

☐ B. Trial by Jury

A new appearance date will be set and you will be notified of the time and date of trial. **Do not come to the court until you are notified.** When you are notified, you should come to court prepared for trial and bring any witnesses you may have.

NAME

MAILING ADDRESS

CITY

STATE ZIP

☐ I CONSENT TO TEXT MESSAGE REMINDERS

MOBILE #

EMAIL ADDRESS

3. Mail this form to the Clerk of the Court, Traffic Section, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket.

DO NOT MAIL TO THE POLICE DEPARTMENT

GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **NO COURT APPEARANCE IS REQUIRED**:

1. Complete this form.
2. Mail this form, together with the applicable to the Clerk of the Court, Traffic Section, at the address noted in the "Notice to Appear" section on the bottom half of the front side of this ticket. You must mail this completed form, with the total applicable payment, **no earlier than ten (10) work days** after the ticket was issued (noted on the top half of the front side of the ticket), **and no later than three (3) work days** before the court appearance date noted on the bottom half of the front side of the ticket in the "Notice to Appear" section or as may have been provided by the clerk of the court.

FINES, PENALTIES, ASSESSMENTS, AND COSTS

The amount of payment for offenses where court appearances are not required is:

- (a) **\$164.00 for any violation under the Illinois Vehicle Code** (625 ILCS 5/1 et seq.) defined as a minor traffic offense pursuant to Supreme Court Rule 501(f), except (b) below;
- (b) **\$260.00 plus the minimum fine set by statute for truck overweight and permit violations** under 3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3 of the Illinois Vehicle Code (625 ILCS 5/3-401(d), 15-111, 15-113.1, 15-113.2 or 15-113.3);
- (c) **\$195.00 for any violation defined as a Conservation Offense** under Supreme Court Rule 501(c) for which civil penalties are not required.

NOTE: Payment must be by cash, money order, certified check, bank draft, or traveler's check unless otherwise authorized by the clerk of the court. **(DO NOT SEND CASH IN THE MAIL; use cash only if paying in person.)**

PLEA OF GUILTY AND WAIVER

I, the undersigned, do hereby plead guilty to the charge noted on the front side of this ticket, which does not require a court appearance. I understand my right to a trial, that my signature to this plea of guilty will have the same force and effect as a conviction entered by the court and that this record will be sent to the Secretary of State of this State (or of the State where I received my license to drive). I hereby PLEAD GUILTY to the said offense on this ticket, GIVE UP my right to trial, and agree to pay the amount required.

DEFENDANT'S SIGNATURE

DATE

MAILING ADDRESS

STREET

CITY

STATE ZIP

EMAIL ADDRESS

MOBILE #

APPENDIX C

GUILTY PLEA

If you intend to plead **GUILTY** to the ticket and **NO COURT APPEARANCE IS REQUIRED**:

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DEFENDANT'S SIGNATURE:

DATE:

MAILING ADDRESS

STREET

CITY

STATE

ZIP

EMAIL ADDRESS

MOBILE #